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Commencement Committee Minutes - July 26, 1963

Fort Hays Kansas State College

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girl

7:45 p.m.

Committee Assignments

8:00 - 8:30 Mr. and Mrs. Richard Burnett
Dr. and Mrs. Leonard Thompson
Dr. and Mrs. James Belisle
Mr. and Mrs. Paul Friesner
Dr. and Mrs. W. D. Moreland
Dr. and Mrs. Gerald Tomanek

8:30 - 9:00 Dr. and Mrs. Harold Choguill
Dr. and Mrs. Richard Cain
Dr. and Mrs. Calvin Harbin
Dr. and Mrs. Reginald Reindorp
Dr. and Mrs. Lloyd Herren
Miss Leora Stroup

Receiving Line

Mr. Standlee Dalton, to introduce candidates and wives.
Dr. and Mrs. M. C. Cunningham
Dr. and Mrs. John Garwood
Dr. and Mrs. Ralph Coder
Mrs. Standlee Dalton

Will the chairmen of all committees meet as soon as possible with the members of your committee? Please notify the chairman of the General Committee of your plans as soon as they are completed.

President-Faculty Reception for Degree Candidates

Memorial Union

Friday, July 26, 1963

7:45 p.m.

Faculty members and wives other than those with specific assignments are expected to attend and to be present throughout the reception. It is further requested that they arrive at the Union by 7:45 p.m.

Committee Assignments

General Committee: Chairman--Mrs. Maxine Hoffman
Other Coordinators--Dr. Jeanne Kuhn
Mr. Marc Campbell

Decorations and Refreshments

Duties: To work with Mrs. Betty Brandenburg in planning for furniture, lights, flowers, and refreshments.

Committee: Mrs. Helen Gallagher
Mr. and Mrs. Kenneth Simons

Music

Duties: To arrange for appropriate background music to be provided throughout the reception.

Committee: Miss Lucille Felten
Mr. Don Stout

Invitations: Mrs. Dollie Thomas
Mrs. Mabel Hopkins

Table Hostesses:

8:00 - 8:30 - Mrs. Charles Ely, Mrs. Wayne McConnell
8:30 - 9:00 - Mrs. Thaine Clark, Mrs. Walter Keating

Hospitality

Duties: To greet candidates and wives, conduct them from the receiving line to the refreshment tables and introduce them to others.

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