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August 2022

### Tasks to be Completed in Mcmindes Hall

Fort Hays Kansas State College

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2nd Floor

October 7, 1965

RE:

Women's Dorm. Unit #2, Exterior and second floor  
Fort Hays State College, Project NO. CH-Kans- 97(D)  
Hays Kansas

Hunter Construction CO., INC.  
10th. Milner  
Hays Kansas

On checking out the above mentioned on 10-5-65 we find the following items listed to be completed or corrected.

General Exterior Notes

1. Paint all hand rails
2. Paint all doors and frames
3. Finish all filling and grading
4. Clean all sidewalks
5. Clean all window frames and panels
6. Paint manhole cover
7. Paint all lintels over wall grills
8. Treat and paint all rust spots and all canopies, use paint that will not peel or let loose over the paint you now have on, and we want letter guaranteeing it will stay on.
9. Paint front edges of canopies where needed
10. Install aluminum plate on expansion east of north entrance
11. Clean up all debris from around building and area
12. Paint wall at north fixture 2nd. from east on north side
13. Clean and paint north wall under windows east of north entrance

Room 251

1. Finish floor tile

253

1. Rust spots on ceiling

257

1. Glue on base tile in rear of entrance door
2. Fill and paint around east wall pipe collar

261

1. Fill and paint around south wall receptical

265

1. Clean mastic from door knob
2. Glue base tile in rear of entrance door

267

1. Paint door casings
2. Fill and paint around speaker plate

269-271-

1. Paint all pipe covering in both rooms

Sheet #2

Room 279  
272

1. Paint riser pipe covering
1. Varnish top sliding doors
2. Fill and paint hole at southeast column

Trash Room

1. Paint entrance door casings and door
2. Paint pipe covering
3. Clean trash chute door and frame

Storage Room

1. Paint door casings and finish door
2. Clean door hardware
3. Paint pipe covering

266 ~~268~~

1. Fill and paint around north wall receptical

268

1. Rust spots on ceiling

Bathroom

1. Clean entrance door glasses
2. Paint access door
3. Clean down all walls
4. Fill wall tile at south lavatory
5. Tighten west toilet partition stile
6. Set down all stile foot collors
7. Tighten east wall lavatory towel bar

Formal Room

1. Clean and paint walls at south west corner
2. Paint ceiling access door

264

1. Varnish top sliding doors
2. Rust spots on ceiling

262

1. Sand and finish all top sliding doors

260-258-256-

1. Rust spots on all ceilings

252

1. Paint riser pipe covering

254

1. Fill and paint voids on northwest corner column
2. Paint pipe covering

Corridor

1. Clean all corridor door glasses
2. Clean interior and exterior of phone booths and make lights work

Lobby

1. Complete as specified

Solar Screen

1. Clean in rear of screen

General Interior Notes

1. Clean all window glass
2. Hang all screens
3. Check and see that all windows operate freely
4. Clean varnish from all light cover under shelves at counters all floors

When this list is complete it will be checked by Mr. Heuser

The college wants to move in 2nd. floor 10-8-65

CC: MR. KEATING

MR. REPPART

MR. HEUSER

John

Yours truly

*Louis Creamer*  
Louis Creamer

Chief Supt. Of Construction

Will final rest of building, 1st. floor, basement and stairways 10-13-65- 10:30 A.M.