

Fort Hays State University

## FHSU Scholars Repository

---

Buildings & Facilities

Campus History Collections

---

9-16-1965

### Official List of Tasks to be Completed in McMIndes Hall

Fort Hays Kansas State College

Follow this and additional works at: <https://scholars.fhsu.edu/buildings>

---

#### Recommended Citation

Fort Hays Kansas State College, "Official List of Tasks to be Completed in McMIndes Hall" (1965).

*Buildings & Facilities*. 624.

<https://scholars.fhsu.edu/buildings/624>

This Document is brought to you for free and open access by the Campus History Collections at FHSU Scholars Repository. It has been accepted for inclusion in Buildings & Facilities by an authorized administrator of FHSU Scholars Repository.

STATE OF KANSAS

WM. H. AVERY, GOVERNOR

Department of  Administration

Architectural Services Division

State Office Building—Topeka 66612

September 16, 1965

RE: Women's Dorm. Unit #2

Project NO. CH-Kans-97 (D)

Fort Hays Kansas State College

Hays Kansas

4th + 3rd Floors

Hunter Construction

10th. & Milner

Hays Kansas

On checking out the above mentioned on 9-15-65 we find the following items listed to be completed or corrected.

Room 451

1. Replace center glass
2. Clean mastic from door casings and paint

455

1. Paint beam and wall at entrance door
2. Fill and paint joint at northeast column

457

1. Fill and paint over inter com plate

459

1. Fill and paint at top of northeast column
2. Clean east window glass

467

1. Clean cork board by mirror
2. Fill and paint over inter com plate

469

1. Clean east wall tack board

471

1. Entrance door dragging
2. Fill and paint around south wall receptical
3. Clean and paint south wall at base
4. Clean cork board by mirror

479

1. Repair rear edge of entrance door
2. Fill and paint over inter com plate

Trash Room

1. Drive down hinge pins

Storage room

1. Fill and paint block joint over light switch
2. Varnish shelving two coats

474

1. Fill and paint over inter com plate

470

1. Fill and paint around north wall receptical
2. ~~Paint walls~~ Clean east wall tack board

- Room 468 1. Fill and paint around south wall receptical  
466
1. Fill and paint around north wall receptical  
2. Paint walls and ducts in tops of wardrobes
- Maids Room 1. Varnish shelving two coats
- Janitors Room 1. Varnish shelving two coats
- Bathroom 1. Fill around east wall lavatory escutcheon  
2. Clean windows  
3. Fill tile at both window jambs  
4. Repair 3rd. toilet partition lower hinge from east  
5. Set all post covers down
- Formal Room 1. Paint ceiling and wall at southwest corner
- Pressing Room 1. Install screens  
2. " Ceiling tile
- 462 1. Clean east wall tack board
- 460 1. Fill and paint around light switch
- 458 1. Fill and paint around north wall receptical  
2. Fill and paint around light switch  
3. Clean paint from lower wardrobe doors  
4. Clean entrance door
- Corridor 1. Install fire extinguisher handles  
2. Repair block wall at top of janitor room door at west side  
3. Install ceiling tile  
4. Clean all door glasses  
5. Paint door casings to room 471
- Complete all of lounge area
- 357 1. Fill and paint over inter com plate
- 359 1. Fill and paint around light switch  
2. Loosen up top south sliding wardrobe door
- 363 1. Clean east wall tack board
- 367 1. Fill and paint around south wall receptical
- 369 1. Fill and paint around north wall receptical  
2. Rust spots on ceiling
- 371 1. Fill and paint over inter com plate
- 373 1. Fill and paint around south wall receptical
- 375 1. Fill and paint over inter com plate  
2. Rust spots on ceiling
- 377 1. Rust spots on ceiling
- Storage Room 1. Varnish shelving two coats
- 374 1. Paint wall at light switch  
2. Plane south pull out board so will not drag


- Room 370 1. Rust spots on ceiling
- 368 1. Rust spots on ceiling and on ceilings in wardrobes
- 366 1. Rust spots on ceiling
- Maids Room 1. Varnish all shelving two coats  
2. Fill and paint around light switch
- Janitors Room 1. Set floor tile at pipes  
2. Set wall tile at sump  
3. Varnish all shelving two coats
- Formal Room 1. Clean and paint all walls  
2. Rub and paint north wall block joints
- Bathroom 1. Set all post collors down
- Wash Room 1. Clean tape from all tile walls  
2. Paint door casings
- Pressing Room 1. Hang ceiling  
2. Lay floor tile
- 364 1. Fill and paint around north wall receptical  
2. Fill and paint over inter com plate
- 360 1. Fill and paint over inter com plate
- 358 1. Rust spots on ceiling

Complete all of corridor  
 Complete all of lounge area  
 General Interior Notes

1. Give all doors, bookshelves and trim another coat of varnish
  2. Clean all floors
  3. Clean all mirrors
  4. Clean all desk tops
  5. Paint all pipes and pipe coverings in tops of all wardrobes and rooms
  6. Clean all hardware
  7. Clean all toilet partitions
  8. Clean all window stools on 3rd. floor
  9. Set all base tile on 3rd. floor
  10. Set all door stops " " "
  11. Hang all window screens on 3rd. floor
  12. Paint all exterior sides of all door casings
- The above items thru #8 for 3&4 floors, with last 5 items added for 3rd. floor  
 When this list is complete it will be checked by Mr. Heuser

Will hold time for remainder of building - 20-13-65, let me no when.

CC: MR. REPPART  
 MR. KEATING  
 MR. HEUSER  
 MR. Schippers

Yours truly  
  
 Louis Creamer  
 Chief Supt. Of Construction