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## Tiger Daily: July 26, 2018

Fort Hays State University

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# Tiger Daily [July 26, 2018]

## Tiger Daily

Thu 7/26/2018 10:14 AM

To: Tiger Daily <TigerDaily@fhsu.edu>;



### ANNOUNCEMENTS

- [Sealed Bid Auction](#)
- [Tickets for Ninth Annual Tiger Auction and Dinner Benefitting Tiger Athletics are on Sale Now!](#)
- [Technology Accounts for Student Employees \(.se account\)](#)
- [Summer 2018 Grades Due at Noon on 7/30/2018](#)
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- [Tuition Assistance](#)
- [2018 Back to School Picnic Registration is Open!](#)
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### EVENTS

#### **THIS WEEK/WEEKEND**

- [Hays Community Theatre Presents: Rogers & Hammerstein's \*The King and I\* – \*\*STARTING TODAY; July 26-28; 7:00pm\*\*](#)

#### **FUTURE EVENTS**

- [Investigate FHSU Makerspace – July 30; 10:00am to 2:00pm](#)

#### **SHARE WITH STUDENTS**

- [Exciting Graduate Research Assistant Position in the Institute for New Media Studies](#)

### ANNOUNCEMENTS

#### **Sealed Bid Auction**

Fort Hays State University is holding a sealed bid auction to dispose of a variety of surplus items.

Details are available at: <http://www.fhsu.edu/physicalplant/Auction-Information/>

*Bids must be received in the Physical Plant office, Brooks Building 109, by 10:00 a.m. on Wednesday, August 1, 2018.*

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#### **Tickets for Ninth Annual Tiger Auction and Dinner Benefitting Tiger Athletics are on Sale Now!**

Tickets are \$75, which gets you a bid number, dinner, and drinks throughout the evening. The auction will consist of around 100 live items and 200 silent items. [It will be held in the Schmidt-Bickle Indoor Training Facility on Saturday, August 25<sup>th</sup>](#)

[starting at 4:30pm](#). Visit [www.tigerauction.org](http://www.tigerauction.org) or call 785-628-4050 for more information or to purchase tickets! The deadline to purchase tickets is Friday, August 17<sup>th</sup>.

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## **Technology Accounts for Student Employees (.se account)**

If your student employees or graduate assistants use FHSU computers, then they probably need a .se account (se stands for student employee). To request an account, simply send an email to [RequestSEAccount@fhsu.edu](mailto:RequestSEAccount@fhsu.edu) and include the following information for each employee:

- First and last name
- 8-digit FHSU ID
- Department
- Job title (student employee, grad assistant, etc)
- List of folders on the N: drive that this person should have access to (if applicable)
- List of shared mailboxes that this person should have access to (if applicable)
- Additional services needed (PowerFAIDS, ImageNow, etc)
- Hire date

You may include multiple employees in a single email.

Your email will trigger a new ticket in our ticketing system, KACE. The ticket will get assigned to whoever is making new accounts (Jessica States for now). You'll receive an email with instructions once the accounts are created.

Allow 3 business days for TigerNetIDs to be generated. If additional services are needed, allow 2 extra business days.

### **What is a .se account?**

Student employees and graduate assistants may be assigned a second TigerNetID to use while they're at work. We add ".se" to the end of their regular TigerNetID to come up with their username. "se" stands for student employee.

### **Who needs a .se account?**

Any student employee or graduate assistant who will use FHSU computers or computing resources as part of their job at FHSU needs a .se account. If they only need the computer to manage their time in Workday, then they don't need a .se account.

### **What is the .se account used for?**

This account can be used for Windows login, Outlook email, Cascade (used to edit FHSU web pages), Lotus Notes workflow, and WorkDay workflow. Student employees need to use their student TigerNetID (username without ".se" at the end) to login to WorkDay.

### **Why should my student employees use FHSU Outlook email for work instead of their personal email or student**

#### **Gmail account?**

When someone leaves FHSU, we must make sure they no longer have access to any internal or sensitive information. There are also times when we need to retain an individual's work-related emails after their employment ends, or times when we need to grant a supervisor access to an active employee's emails. We can't do any of that if an employee is using a personal email account, including their student Gmail account. It's also a good practice to separate your work and personal email to protect your own privacy.

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## **Summer 2018 Grades Due at Noon on 7/30/2018**

REMINDER: SUMMER 2018 FINAL GRADE ENTRY DUE MONDAY JULY 30, 2018 BY NOON

All Summer 2018 final grades must be entered through the on-line grade entry system. Faculty can access the grade entry system by clicking on TigerCentral when hovering over the Faculty/Staff link at the top of the FHSU home page. The system will then ask for TigerNet ID Username and Password. (If you have problems or technical difficulties with your Username and Password, please call TigerTech at 785-628-5276).

After logging in, hover over the “Teaching” tab, and click on “Grade Entry.” Next, click on the “Final” tab to see a list of courses for which final grades are due.

### **HELPFUL HINTS:**

- When entering grades of “I” for Incomplete, instructor must enter additional information. Before proceeding to the next grade on the roster, the instructor will be required to enter “Reason for incomplete,” “Removal requirements,” and “Date work must be completed.” After this information is entered, instructor must click “Save and Continue.”
- When entering grades of “U” the instructor must complete the Last Date of Attendance or Participation, OR check the “Did not attend” box before proceeding to the next name on the roster.
- All grades and required information (for grades of “I” and “U”) must be completed before instructor can click “Submit.”

The Registrar’s Office Contact is Tammy Winters at 4427.

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## **Call for Proposals – Moving Kansas Forward: Teaching, Advising, and Supporting Practices of Equality**

Call for Proposals – Moving Kansas Forward: Teaching, Advising, and Supporting Practices of Equality

The planning committee for the Michael Tilford Conference invites *you* to submit proposals that are innovative and creative in engaging faculty and students in the practices of diversity, inclusion and transformation of higher education. Actual classroom exercises showcasing these practices are encouraged. New formats are welcome. Acceptance of proposals is based on alignment with conference goals and objectives. The deadline for proposals is **August 25, 2018**.

The 2018 Michael Tilford Conference provides an opportunity for faculty, staff and administrators from the Kansas Board of Regents’ institutions to approach diversity by examining the challenges and opportunities in higher education. This year’s conference will be **October 22-23** on the Fort Hays State University campus.

For more information about the conference go to [www.fhsu.edu/tilfordconference/](http://www.fhsu.edu/tilfordconference/) or contact Dr. Kate McGonigal, Conference Coordinator. She can be reached at 785.726.4871 or [klmcgonigal@fhsu.edu](mailto:klmcgonigal@fhsu.edu).

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## **Tuition Assistance**

Tuition Assistance applications for the Fall semester are due in the Human Resource office by **Friday, August 3rd, at 11:30AM**. Applications and policies are available at [http://www.fhsu.edu/humanresourceoffice/Other-Benefits/#Tuition\\_Assistance](http://www.fhsu.edu/humanresourceoffice/Other-Benefits/#Tuition_Assistance).

*For questions, contact Megan Palen in the Human Resource office.*

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## **2018 Back to School Picnic Registration is Open!**

The Back to School Picnic is scheduled for Monday, August 20, 2018, from 4-6:30 p.m. on the Quad. The picnic is a great opportunity to raise awareness for your department and the services you provide. The Center for Student Involvement would like to invite all university departments and initiatives to participate in this hallmark event. For more information, including picnic guidelines, please visit <http://www.fhsu.edu/csi/picnic/>.

Any group who wishes to participate in the Back to School Picnic should submit table requests through the registration form on TigerLink by [CLICKING HERE](#). For student organizations, university departments, and other campus entities there is no cost to register; businesses and individuals may participate at the cost of \$50 per table. After submitting the form, you will receive a confirmation notice that your registration has been received.

If the link above does not work, please copy and paste this address into your web browser:

<https://tigerlink.fhsu.edu/submitter/form/start/178990>.

The deadline to register for the 2018 Back to School Picnic is *Wednesday, August 15 by Noon*. All inquiries should be directed to the Center for Student Involvement at 785-628-4664 or at [csi@fhsu.edu](mailto:csi@fhsu.edu).

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## TILT Tip: Adapting Your Teaching to Larger Class Sizes

Today's TILT Tip, from Teaching Innovation and Learning Technologies: Large classes present an instructor with a unique set of challenges, such as reducing anonymity, enhancing student engagement, and grading. Here are a few ideas for addressing those challenges: <http://citl.illinois.edu/citl-101/teaching-learning/resources/teaching-in-specific-contexts/large-classes>.

## EVENTS

### Hays Community Theatre Presents: Rogers & Hammerstein's *The King and I*

STARTING TODAY; Thursday, Friday, and Saturday, July 26-28; 7:00pm

Beach/Schmidt Performing Arts Center, FHSU

Buy your tickets online at <https://www.hctks.com/events> to see this great show and support your community and the arts!



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## Investigate FHSU Makerspace

Monday, July 30; 10:00am to 2:00pm

Forsyth Library Makerspace Room 060, FHSU

FREE to Public

Open to ages 5 and older (adults must stay with ages 10 and under)

- 3D Modeling and Printing
- Spaghetti Tower
- Bristle Bots
- Slime Making
- Makey Makey Circuitry
- Break it/Make it Car Design
- Junk Drawer Robotics
- Roller Coaster Building

[www.twitter.com/fhsumakerspace](http://www.twitter.com/fhsumakerspace)

Sponsored by Science and Mathematics Education Institute and Forsyth Library

## SHARE WITH STUDENTS

### Exciting Graduate Research Assistant Position in the Institute for New Media Studies

The Institute for New Media Studies has an exciting opportunity for a graduate student to participate in campus projects and research in the areas of new technology, education, and civic engagement. The institute has an advanced lab dedicated to investigating how new visualization and interactive technologies can be used to help the Tiger community and broader scholarly endeavors through learning and teaching. You can visit [www.fhsu.edu/newmedia](http://www.fhsu.edu/newmedia) to learn more about us. Students from all backgrounds are encouraged to apply and do not need to be studying any subject in particular.

Applications will be reviewed immediately and accepted until the position is filled, **but preference will be given to applications submitted by Friday, July 27**. All applications received by this date will be considered. Applications received after this date may not receive full review if the position has already been filled.

After screening of applications, finalists will be asked to interview for the position. The selected candidate is expected to start no later than August 13.

Salary is \$10,000 over a nine-month contract (the school year).

#### To Read More Details and to Apply:

Submit a resume, one-page cover letter, and one professional reference using the Workday online job system.

- If you do not have a Workday account (this is most students) click here to apply: [https://fhsu.wd1.myworkdayjobs.com/STUDENTJOBS/job/FHSU-Main-Campus-Hays-Kansas/Student-Graduate-Research-Assistant-Institute-for-New-Media-Studies\\_R-01143](https://fhsu.wd1.myworkdayjobs.com/STUDENTJOBS/job/FHSU-Main-Campus-Hays-Kansas/Student-Graduate-Research-Assistant-Institute-for-New-Media-Studies_R-01143)
- If you already have a Workday account, log in (<https://www.myworkday.com/fhsu>), search for “Student Jobs,” and filter to All of Workday. Once you click the report, you can also filter the Job Family on the left-hand side for grad level positions. Select the blue link to view the position, then the orange apply button.

#### About the Institute for New Media Studies:

The lab is located in Malloy Hall 106 and, among others items, includes the following:

- Workstations capable of 3D animation, gaming, visualization, and design.
- An advanced 55” interactive multi-touch smart table running various visualization tools and supporting development of student-led projects.
- An 84-inch 4K display
- A large, classroom-sized projector capable of 3D movies, animations, etc.
- 3D scanner capable of creating digital copies of physical objects.
- 3D printer capable of creating physical objects designed by faculty and students at FHSU.
- Robotics projects and various graphic design tools support many projects.

#### Primary Responsibilities for this Position Include:

- Schedule and hold regular lab hours in the institute for New Media Studies lab in Malloy Hall 106.
- Maintain a clean and professional work environment. The successful candidate will be expected to dress appropriately and may be required to wear an assigned FHSU branded shirt. If so, the shirt will be provided.
- Learn to use equipment in the institute’s lab and participate in further development of institute projects. Ensure equipment is running correctly and report any technical problems to supervisor.
- Provide basic instructions and project support to faculty, staff, students who use the lab.

**Additional Duties** are outlined here. Most of these additional duties can be carried out during office hour times depending on the need of lab users and project demands:

- This position will have the chance to participate in conducting research projects and developing submissions for scholarly press.
- Collaborate with departments and groups across campus on new media projects and interdisciplinary endeavors including, but not limited to, virtual reality, telepresence, videogames, smart classrooms, instructional technologies, and the institute’s Undergraduate Fellows.

- Help manage the institute's online presence by updating content for the website, social media accounts, and white papers.
- Present institute work to the community via public talks, drafting news release information, collating information for newsletters, etc.
- Engage in self-directed projects. Contingent on other duties and time available, the successful candidate may have an opportunity to select a topic, design basic research projects, and execute them under the guidance of the institute's Director. This is an excellent opportunity to engage in scholarly research and expand the successful candidate's academic portfolio.

**Questions or Additional Information:**

- Gordon Carlson, PhD
- [gcarlson@fhsu.edu](mailto:gcarlson@fhsu.edu)
- 785-628-5876

To submit an article for Tiger Daily, please create a **new** message and email it to [tigerdaily@fhsu.edu](mailto:tigerdaily@fhsu.edu) before **10:00 a.m.** Items received after 10:00 a.m. will run the next business day. Submissions will be accepted only from FHSU faculty, staff, and student organizations. **Submissions must include** a headline, body text, and contact information only. **Attachments, graphics and images will not be published (including signature line graphics)**, but links to web pages may be included. Submitter is responsible for quality of content, which will be copied/pasted directly. **Replies to this message will not be responded to. Please send any inquiries regarding a Tiger Daily article directly to the submitter.** Only one Tiger Daily message will be sent per day.