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Agenda for Faculty and Degree Candidates - 1962

Fort Hays Kansas State College

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FORT HAYS KANSAS STATE COLLEGE

COMMENCEMENT 1962

Schedule for Degree Candidates

Friday May 18, 1962

7:30 p. m. Rehearsal for degree candidates
Lewis Field Stadium

Saturday May 19, 1962

12:30 p. m. All Graduate Luncheon--Black & Gold Room
(served buffeteria style) Union

8:00-9:30 p. m. President-Faculty Reception for degree candidates
Black & Gold Room Union

Sunday May 20, 1962

8:00 p. m. Baccalaureate Services--Lewis Field Stadium

Monday May 21, 1962

4:30-6:30 p. m. Smorgasbord--For all Commencement Day Guests
(Graduates, Parents, Alumni) Cody Room, Union

8:00 p. m. Commencement--Lewis Field Stadium

The above schedule covers the general activities of the 1962 Commencement.

Your graduate luncheon committee has planned the All-Graduate Luncheon to be held Saturday, May 19, 1962 at 12:30 o'clock in the Black and Gold Room of the Memorial Union. Each graduate is entitled (without charge) to one luncheon ticket for this occasion. If you are married, you may buy an extra ticket for your spouse. The price is \$1.75 per plate. These tickets may be purchased in the Alumni Office, Picken Hall 200. Your own complimentary luncheon ticket must be picked up at the same place on or before Wednesday, May 16, 1962. Preparation of plates will be based only on the number of tickets picked up. Begin now to make plans for your attendance at the All-Graduate Luncheon.

Enclosed you will find a senior class card. Will you please fill out this important information and return it to the Alumni Office when you pick up your luncheon ticket.

REMINDER TO DEGREE CANDIDATES AND FACULTY

Fort Hays Kansas State College

Spring Commencement
1962

To: Degree Candidates
From: E. R. McCartney, Dean

It is important that each degree candidate and faculty member be informed concerning all the procedures and activities connected with commencement. Hence we suggest that you read these directions carefully, make plans accordingly, and participate fully.

FRIDAY, May 18 -- 7:30 p.m. Degree candidates rehearsal for Commencement.
Gather on west side of the West Stadium.
(See directions on page 2.)

SATURDAY, May 19 -- 12:30 p.m. Luncheon for Degree Candidates.

SATURDAY, May 19 -- 8:00 to 9:30 p.m. PRESIDENT-FACULTY RECEPTION FOR
DEGREE CANDIDATES
Degree Candidates in academic dress.
Candidates' wives in evening or
appropriate dress.

SUNDAY, May 20 -- 8:00 p.m. BACCALAUREATE SERVICESStadium
Dr. O. Ray Cook, Minister, First Methodist
Church, Hays.
Degree Candidates in Academic dress. Degree
Candidates gather for the processional on the
pavement west of the West Stadium at 7:15 p.m.

MONDAY, May 21 -- 8:00 p.m. COMMENCEMENT STADIUM
Speaker: Mr. Robert Jennison, Banker and
Legislator, Healy.

7:15 p.m. --Candidates meet, west side of the West Stadium
in academic dress. Candidates will be lined
up for the Processional.

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NOTES: In case of threatening storm before either Baccalaureate or Commence-
ment, the exercises will be held in the Coliseum.

Mr. Dalton makes up the arrangement of the candidates in the commence-
ment program.

If you have a special pronunciation of your name, I would appreciate
having you help me with it.

ACADEMIC DRESS:

Degree candidates secure cap and gown in the Coliseum Foyer any time during the day, Tuesday, May 15. Full academic dress is worn on the campus by degree candidates at the following designated events; namely, President-Faculty Reception, Saturday, May 19; Baccalaureate, Sunday, May 20; and Commencement, Monday, May 21. Full academic dress means cap and gown worn properly, not wearing cap and carrying gown over the arm, etc. Place cap on the head squarely. Women wear dark dress shoes. Men wear white shirts and dark shoes. Wear tassel to the right side of the cap until after conferring of degrees. Changing the tassel will be practiced at the rehearsal. Men remove caps during prayer and then replace.

Candidates for the master's degrees will not bring hoods to any activities except commencement. You are entitled to wear the tassel on your cap to the left.

Candidates who are not on the campus this semester and therefore cannot get cap and gown on Tuesday, May 15, may get cap and gown during regular office hours (8:00 a.m. to 11:50 and 1:00 p.m. to 5:00, Monday through Friday and 8:00 a.m. to 11:50, Saturday) or at 7:00 p.m. Saturday, May 19 and Sunday, May 20.

Cap and gowns are to be checked in immediately after Commencement under the East (Elm Street Side) Stadium.

REHEARSAL FOR COMMENCEMENT:

Degree candidates meet, Friday, May 18, at 7:30 p.m., Lewis Field Stadium for commencement-exercise rehearsal and final instructions. It is very important that each of you attends this brief meeting. Gather at west side of West Stadium. Do not bring academic dress to the rehearsal.

COMMENCEMENT:

Order of March. Candidates meet at the west side of the West Stadium promptly as indicated on page 1, in full academic dress. Tardy people necessitate rereading the order of the march. Please be punctual. Candidates will be arranged in line of march according to the subject fields and kind of degree. Faculty will precede the candidates in the line of march.

CONFERRING OF DEGREES:

All candidates for degrees will be seated in prearranged order in front of East Stadium. When the time comes for the conferring of degrees, the candidates for bachelor's degrees will rise when the group is called by the dean of the college. The candidates for the master's degrees will rise when indicated by the dean of the graduate division. The president will indicate the time for each group of candidates to come to the platform and receive diplomas.

FEES:

Commencement Fees: The \$10.00 commencement fee which candidates paid takes care of diploma fee, rental of cap and gown, and luncheon for Degree Candidates.

DEGREE-CANDIDATES LUNCHEON:

The luncheon honoring members of the graduating classes will be at 12:30 p.m., Saturday, May 19, at the Memorial Union. Candidates are urged to consult the letter from Mr. Stones, Executive Secretary, Alumni Association, for complete information about the Degree-Candidate luncheon.

FORT HAYS KANSAS STATE COLLEGE
Spring, 1962

April 27, 1962

To: The Faculty
From: E. R. McCartney, Dean

Attached to this communication is the commencement information which was sent to each degree candidate, masters and bachelors, for the May Commencement.

We wish to call your attention to the following specific events:

SATURDAY, May 19 -- 7:45 to 9:30 p.m. -- Memorial Union
President-Faculty Reception for Degree Candidates.

As a host, you are expected to be on hand before 8:00 o'clock when the guests will begin arriving. Dress to be appropriate for a formal affair.

SUNDAY, May 20 -- 8:00 p.m. -- Stadium
Baccalaureate Services -- Speaker: O. Ray Cook, Minister, First Methodist Church.

Only the platform party and the degree candidates will be in academic dress and take part in the processional. Seating will not be reserved for faculty members.

MONDAY, May 21 -- 8:00 p.m. -- Stadium
Commencement -- Speaker: Mr. Robert Jennison, Banker and Former Legislator.

We are asking the faculty members to assemble on the west side of the stadium in academic dress at 7:30 p.m., for commencement. Please be on time. The processional order will be made up there. At a later date, we will send you a list of the faculty showing the order of the academic procession. If you are not participating in the commencement procession because of other assignments, please notify this office as early as possible. The processional will begin in time so that the degree candidates and faculty will be on the way by 8:00 o'clock.

Order of the processional -- platform party, faculty, masters candidates, and bachelors candidates.

There will not be a recessional.

If you have any questions, please call us.

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