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Fort Hays State University Faculty Senate Minutes, February 19, 1963

FHSU Faculty Senate

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Minutes of the meeting of the Faculty Senate, Tuesday, February 19, 1963, at 4:00 p.m. in the Dean's Office.

Members present: Mr. Campbell, Dr. Coder, Mrs. Colburn, Mr. Coulson, Mr. Dalton, Dr. Dick, Dr. Kinsinger, Mr. McKee, Miss Rinker, Mr. Slechta, Mr. Spomer, Miss Veed, and Dr. Garwood, Chr.

Member absent: Dr. Bartholomew.

The meeting was called to order by the chairman, Dr. Garwood.

Activities Board. Dr. Garwood said that a proposal was received from Mrs. Brandenburg suggesting that an activities board might be set up to handle requests for the organization and approval of new groups. Dr. Garwood suggested that probably this should be given more consideration before being presented to the Senate. Perhaps the plan should be studied thoroughly, and also other colleges should be contacted to learn how they handle approval of activity groups. This was discussed briefly. Dr. Garwood named the committee: Mr. McKee, Miss Rinker, and Dr. Dick, and asked that they study the proposal and present suggestions at a later meeting perhaps in May.

Enrollment Procedure. Since the enrollment has just been completed, it was thought that it might be well to present suggestions and comments regarding the mechanics of the enrollment procedure. Dr. Garwood asked if there were any suggestions regarding ways in which it might be improved.

Some of the suggestions, etc. were as follows:

It was noted that the afternoon of the second day of enrollment, the classes close and then the next morning there seem to be sufficient classes available for the rest of the time even for the late enrollees. This makes it appear that those who are enrolling in the afternoon of the second day have the most trouble getting into classes in which they would like to enroll.

It was asked if a certain number of class slips might be allotted for each day.

Mr. Dalton reported that the MWF, 9, 10, and 11 o'clock sections of English 1, 2, and 26 always close first and then the afternoon classes fill up and finally the TT sections are all that are left.

It was asked if it would be possible to have more faculty members for the advising and relieve some of the faculty advisors who seem to be overloaded. It was suggested that thirty advisees

would be about the ideal number for each faculty member. Advisement for juniors and seniors takes less time than for sophomores and freshmen.

It was asked if it would be possible for the advisors to be closer to where the class slips are being handed out. It is helpful for the advisor to be in the office in order to have access to the files.

Could students come better prepared regarding enrolling. Perhaps the orientation program should substitute some instruction regarding enrollment in place of some of the social events which they have at present.

The selection of advisors was explained.

A report on the number of advisees which each faculty member had in the fall semester was given by Dr. Garwood.

All advisors should be present for the May advising and anyone signing for another advisor should be sure to write the correct name and initial it.

The messenger service is a great help and is an excellent way to notify the advisors about classes closing, etc.

It was the consensus of the Senate that there will always be problems connected with enrollment, and it is impossible to predict which will be the large classes, etc.

At the next meeting, Tuesday, February 26, the probation system will be discussed.

The meeting adjourned at 5:00 p.m.

John D. Garwood, Chairman

S. V. Dalton, Secretary

Florence Bodmer, Recorder