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Fort Hays State University Faculty Senate Minutes, February 5, 1963

FHSU Faculty Senate

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Minutes of the meeting of the Faculty Senate, Tuesday, February 5, 1963,
at 4:00 p.m. in the Dean's Office.

Members present: Dr. Bartholomew, Mr. Campbell, Dr. Coder, Mr. Coulson,
Mr. Dalton, Dr. Dick, Dr. Kinsinger, Mr. McKee, Miss Rinker,
Mr. Slechta, Mr. Spomer, Miss Veed, and Dr. Garwood, Chr.

Member absent: Mrs. Colburn.

Also present: Dr. Belisle.

The meeting was called to order by the chairman, Dr. Garwood.

Style Manual. The request from Mr. Friesner, Librarian, for the adoption of Campbell's Style Manual was presented. The description, need, value, etc., of such a manual was sent to the Senate members previous to the meeting. The advantages of having a style manual were discussed. The discussion included the following:

This manual could be used as a general plan although there are some divisions as well as instructors who might wish to make changes.

When preparing research papers, students are confused as they do not remember the instructions given in class and when they ask the library staff, the staff cannot be very helpful if they do not know what the instructor wishes.

The students in the English 2 classes are required to write a research paper and the instructors would like to have the students follow the Campbell Manual.

Some of the divisions as well as instructors in a division differ in what is to be required. It was asked if this manual could be adopted subject to variations requested by faculty members. The library staff should be notified of changes so that they might be able to help students. This would also help instructors as they would not have to repeat instructions.

It was suggested that a central place might be arranged in the library where the variations could be placed so that students and library staff could consult them. Graduate students are required to follow a style manual, the details of which are studied in the course, Introduction to Graduate Study.

It was the consensus of the Senate that in fairness to the student and in order to get uniformity in research papers, the adoption of the Campbell plan seemed to be desirable.

RECOMMENDATION: Miss Rinker recommended the adoption of the plan as presented. Seconded and carried. See attached proposal.

New Courses. The Health, Physical Education, and Recreation Division requested the following courses:

63. Techniques and Materials of Teaching Swimming. One credit hour. This course includes the methods, materials, and techniques of teaching swimming.
90. Techniques of Officiating and Teaching Sports I. Three credit hours. This course includes materials, methods, and techniques of officiating and teaching seasonal sports. At least two individual and two team sports activity classes are prerequisites. Either Sports I or Sports II may be taken first.
91. Techniques of Officiating and Teaching Sports II. Three credit hours. This course includes materials, methods, and techniques of officiating and teaching seasonal sports. At least two individual and two team sports activity classes are prerequisites. Either Sports I or Sports II may be taken first.

The courses, 55. Teaching and Officiating in Hockey and Basketball, 56. Teaching and Officiating in Volleyball and Softball, 92. Techniques and Materials in Dancing and in Swimming, and 93. Techniques and Materials in Sports for a total of six credit hours will be dropped from the offerings of the division.

Dr. Belisle explained that the courses being dropped were not broad enough in scope, and it appeared that there was some overlapping. In the courses being dropped, the majors and non-majors were in the course and the non-majors received service-course credit. These non-majors would be accommodated in other courses to complete the service course requirement. The courses being requested would be designed especially for the women majors. One course would be offered each semester and would include all the major sports for women.

This was discussed.

RECOMMENDATION: Mr. Slechta recommended that the three courses, 63, 90, and 91 be approved. Seconded and carried.

The Faculty Senate will not meet next Tuesday, Feb. 12. The next meeting will be Tuesday, Feb. 19.

John D. Garwood, Chairman

S. V. Dalton, Secretary

Florence Bodmer, Recorder