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Fort Hays State University Faculty Senate Minutes, November 6, 1962

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Discussed: Affiliation with Uni. of Kansas Med. Technology Program.
RECOMMENDATION: Approve affiliation of FHKSC with Uni. of Kans. Med. Center to provide the 4th year or 30 cr. hrs. to be transferred to Fort Hays for completion of a degree.

Discussion: Criteria to be used in approving new courses.

RECOMMENDATION: Recommended that a committee or committees be appt'd with the Dean of the Faculty as a member to contact the several division chairman to examine carefully with the division chairmen the courses requested and that the criteria used in determining whether courses be placed in the catalog be fundamentally those which are currently being employed. Seconded and carried.

Minutes of the meeting of the Faculty Senate, Tuesday, November 6, 1962, at 4:00 p.m. in the Office of the Dean of the Faculty.

Members present: Mr. Bartholomew, Mr. Campbell, Mrs. Colburn, Mr. Coulson, Mr. Dalton, Dr. Dick, Dr. Kinsinger, Mr. McKee, Miss Rinker, Mr. Slechta, Mr. Spomer, Miss Veed, and Dr. Garwood, Chr.

Member absent: Dr. Coder.

Also present: Mr. Schroder.

The meeting was called to order by the chairman, Dr. Garwood.

Affiliation with the University of Kansas Medical Technology Program.

Dr. Schroder was asked to present the plan for affiliation with the University of Kansas Medical Technology. Dr. Schroder explained that at present Fort Hays Kansas State College is affiliated with the Lattimore-Fink Laboratories in Topeka for the training of students as medical technologists and this affiliation with K.U. would be very similar. The students enroll here for the first 90 credit hours of work and then go to the Lattimore-Fink Laboratories and work for 12 months under medical technicians. Two courses are involved-- Medical Technology 70 for 8 credit hours and Medical Technology 21 for 22 credit hours. These courses are transferred to Fort Hays Kansas State College and the students are graduated with a B.S. degree. Upon completion of the year's study a Certificate of Training in Medical Technology is granted the students by the Laboratories. Mr. Schroder went to the Medical Center, inspected their facilities, talked with the staff. It appeared to him the K.U. facilities were completely adequate. This was discussed by the Senate members.

RECOMMENDATION: It was recommended that Fort Hays Kansas State College become affiliated with the University of Kansas Medical Center to provide the 4th year or 30 credit hours to be transferred to Fort Hays for completion of a degree. Seconded and carried.

Criteria to be used in approving new courses. The chairman presented the question regarding criteria to be used in approving new courses. Since the catalog copy should be completed and sent to the State Printer before the beginning of the Christmas vacation, it is necessary to move as fast as possible regarding new courses which are to appear in that catalog.

The following criteria were suggested and discussed:

How does the course fit in with the present curriculum of the division and the college?

How does the course fit the needs of our students?

Should the request for the new course carry more information?

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Should the information regarding the new course be examined more closely?

Should a committee be appointed to meet with those asking for the new courses?

Should a pattern be worked out by which to judge the need for new courses?

How many courses are being dropped and how many new courses are being requested?

Are there sufficient faculty members for the instruction of the new course?

Is the present faculty adequate or are they teaching a full load with the present offerings?

Is there a course in another division which would make this course a duplication?

Should the form, Application for a New Course, be changed?

It was suggested that a distinction be made as to need, want and/or desire for the course.

Division chairmen have been meeting with the Senate when a new course is requested and answered questions regarding the request. Is there need for further questioning?

RECOMMENDATION: It was recommended that a committee or committees be appointed with the Dean of the Faculty as a member to contact the several division chairmen to examine carefully with the division chairmen the courses requested and that the criteria used in determining whether courses be placed in the catalog be fundamentally those which are currently being employed. Seconded and carried.

Suggested criteria in addition to those already contained on the application forms now being used:

1. Load of the faculty.
2. Number of courses being dropped.
3. Duplication of course in the same area or in another area of the college.
4. Is the course needed in order to satisfy the requirement for teaching by the State Dept. of Education.

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The meeting adjourned at 5:30 p.m.

John D. Garwood, Chairman

Standlee V. Dalton, Secretary

Florence Bodmer, Recorder