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## **Fort Hays State University Faculty Senate Minutes, October 23, 1962**

FHSU Faculty Senate

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Minutes of the meeting of the Faculty Senate, Tuesday, October 23, 1962 at 4:00 p.m. in the Office of the Dean of the Faculty.

Members Present: Mr. Bartholomew, Dr. Coder, Mr. Campbell, Mrs. Cloburn, Mr. Coulson, Mr. Dalton, Dr. Dick, Dr. Kinsinger, Mr. McKee  
Mr. Slechta, Mr. Spomer, Miss Veed, and Dr. Garwood, Chr.

Members Absent: Miss Rinker

The meeting was called to order by the chairman, Dr. Garwood.

Dr. Garwood said that we have had two meetings in which new courses were approved as shown in the minutes of the meeting of the Senate. The Senate has approved 28 new courses in its last two sessions. It was pointed out that 21 additional new courses now are ready for Senate consideration. Further, about 20 new courses were approved last spring.

Discussion and suggestions were as follows: It would appear that there are a number of aspects about which the Senate has no information, such as the faculty expense involved, faculty loads, how the action of the approval of new courses reflects on other factors. It was asked if the role of this group has been defined properly. The division chairmen have not given their Senate representative directions regarding their requests for new courses. Are we doing what needs to be done? Is the division provided with sufficient staff to teach the proposed courses? Will the addition of these courses increase the load of the present faculty? How will this affect the quality of the instruction? It was stated that it is difficult to decide for another division whether the course suggested is actually needed. This judgment should be made by the division requesting the courses. It was asked if it would be possible to set up standards by which to judge requests. It was asked if it would be possible to compile a list of the courses in the present catalog showing which courses have not been offered in the past five years. It was asked which courses have materialized once in two to three years and how many students are enrolled in them. Some of these courses are being requested by other areas such as courses to meet the state department requirements for certification. It was further suggested that the emphasis may change in a field of study and that in some areas entirely new concepts need to be developed. We must educate our students in such a manner that they will not be handicapped when they go to leading universities for advanced degrees. In other words, we must "keep up." If it takes a new course, we should provide it.

RECOMMENDATION: Dr. Dick recommended that the action taken by the Senate in the last two meetings be rescinded and then within the philosophy of providing the highest quality of instruction with the smallest number of courses, set up criteria by which courses may be considered and approved. This was discussed. The recommendation was not seconded.

RECOMMENDATION: Dr. Dick recommended that the Senate rescind the action of the Senate approving the courses as given in the minutes of October 9 and October 16. Seconded and carried.

RECOMMENDATION: Mr. Slechta recommended that the Dean write a letter to all division chairmen and department advisers requesting them to take an immediate hard look at their offerings as shown in the catalog to determine: what is needed,, which courses might be dropped, and whether new courses are needed. Seconded and carried.

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It was requested that the Senate members be provided with information regarding the courses which appear in the present catalog, how often they have been offered, the enrollments, etc. Dr. Garwood said a report on the courses in the present catalog would be made up for the Senate members.

The Senate will meet at 4:00 p.m., October 30. At this time criteria for the approval of new courses will be determined.

The meeting adjourned at 5:10 p.m.

John D. Garwood, Chairman

Standlee V. Dalton, Secretary

Florence Bodmer, Recorder