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Memorandum for Field Officers

United States Department of the Interior, Office of National Parks

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UNITED STATES
DEPARTMENT OF THE INTERIOR
Office of National Parks,
Buildings and Reservations
Washington

Emergency Conservation Work
(N.P.S. Circular No. 68)
(Also SP Circular No. 32)

October 30, 1933.

MEMORANDUM FOR FIELD OFFICERS:

Appointment of Leaders and Assistant Leaders

The Director of Emergency Conservation Work has issued the following regulations governing appointment of leaders and assistant leaders.

October 27, 1933.

"The present regulations governing the appointment of leaders and assistant leaders in Emergency Conservation Work camps require that these appointments shall be made by the company commander in consultation with the project superintendent.

"In future appointments it is desirable that a record be made showing that these appointments have been mutually agreed to and this record should carry the signature of the camp commander and the project superintendent.

"In case disagreement occurs between the camp commander and the project superintendent the prior procedure announced providing for appeal to the Corps Area Commander shall prevail."

(Sgd.) Robt. Fechner
Director

All project superintendents shall be governed as provided above.

Care and Responsibility for United States Property

The Adjutant General has issued the following instructions concerning care and responsibility for United States property.

"(1) Members of the Civilian Conservation Corps will be required to care properly for the clothing and equipment issued to them. The responsibility for the proper care and safe-keeping of public property will be impressed upon all concerned. They will be held pecuniarily responsible for supplies and equipment lost, damaged, or destroyed through neglect. Insofar as is practicable, the procedure to be followed in fixing the responsibility for property lost, damaged, or destroyed will be the same as prescribed for Regular Army personnel.

"(2) On request of the proper authority of another Federal department or of a State, or when otherwise necessary or desirable, members may be charged on the pay rolls for the loss, damage, or wrongful conversion to their own use of property belonging to such other Federal department or State where the property at time of loss, damage, or conversion is being used on Civilian Conservation Corps projects. The procedure will be the same as in the case of Civilian Conservation Corps property under control of the War Department, except that the copy of the report of survey and/or the statement of charges normally intended for the accountable officer will be delivered to the Federal department or State official responsible for the property, and that an additional copy of the statement of charges will be attached to the duplicate copy of the pay roll for the files of the paying finance officer.

* * * * *

(A.G. 324.5 (8-16-33).)"

THOSE NATIONAL PARKS AND MONUMENTS IN WHICH ECW CAMPS HAVE BEEN ESTABLISHED OR FOR WHICH CAMPS ARE APPROVED WILL PLEASE ACKNOWLEDGE RECEIPT OF THIS MEMORANDUM.

STATE PARK PROCUREMENT OFFICERS PLEASE ACKNOWLEDGE.

A. E. DEMARAY

Associate Director

(77920)