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Tiger Daily: September 15, 2017

Fort Hays State University

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From: Tiger Daily
Sent: Friday, September 15, 2017 11:13 AM
To: Tiger Daily
Subject: Tiger Daily [September 15, 2017]



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EVENTS

THIS WEEK/WEEKEND

- [September Workshops Available - See Dates Below, 3:30pm to 5:00pm](#)
- [Experiential Learning Week - September 11-15](#)
- [Show your Tiger Spirit in the TMP Parade! - September 15, 5:00pm](#)

FUTURE EVENTS

- [United Way of Ellis County Power of the Purse Fundraiser - September 19, 11:30am to 1:30pm](#)
- [Annual Health and Wellness Fair - September 19, 4:00pm to 6:00pm](#)
- [OGHI and OGLI Meetings - September 20, 1:00pm or 3:00pm](#)
- [Panhellenic 5K Color Run/Walk - September 30, 9:00am](#)
- [Managing Stress and Burnout? - October 17, 1:00pm to 4:30pm](#)
- [Michael Tilford Conference on Diversity and Multiculturalism - October 23 & 24, See Times Below](#)

SHARE WITH STUDENTS

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ANNOUNCEMENTS

Van Substituting Shuttle - TODAY

A white FHSU 12-passenger van will be substituted for one of the shuttle buses tomorrow morning, **September 15**, while necessary repairs are being made. The regular shuttle bus will be back in service as soon as possible. Thank you.

Cheryl Schmeidler

Fresh Food Friday

This week's Fresh Food Friday featured item is bell peppers! Come pick up a red, orange or yellow bell pepper for your weekend! These are great for stuffing!

Due to the limited number of peppers, we can only give out one per person. Various other herbs and vegetables from the Victor E Garden will also be available.

Distribution will begin at **1:00pm** in the Tiger Food Exchange (located on the main floor of the Forsyth Library) and is on a first come, first served basis.

Contact Shane at sfkeller2@mail.fhsu.edu with any questions or concerns.

United Way Campaign!

Thank you for a wonderful kick off to the United Way campaign this year. We still have a ways to go, but with everyone's help we will hit our goal.

As of noon on Thursday, September 14 we have raised \$24,951.04. Vice President for Administration and Finance, Graduate School and the President's Office have hit 100% donations and will be receiving a **Popt and Pop Party** today.

Your donation to the United Way helps fund:

Cancer Council of Ellis County to provide financial services and nutritional supplement programs for those individuals dealing with cancer.

Court Appointed Special Advocates (CASA) for the special advocates program that trains advocates for court presence and advocacy for children.

Remember all of the money raised stays right here in Ellis County!

Heather Kaiser, General Counsel Officer Administrator

TGOF Partner Deals for Wearing Black and Gold

Just a reminder that on Fridays our TGOF partners offer really great special discounts and deals to Tigers wearing gold.

We add new partners all the time. Visit <https://www.fhsu.edu/TGOF/TGOF-Partners/>.

-Mary Ridgway, University Relations and Marketing

SGA – Educational Opportunity Fund

Applications for the Educational Opportunity Fund are now available at <http://www.fhsustudents.org/educational-opportunity-fund/>. The link also provides the policies and procedures for EOF. These funds are used to enhance student experience at FHSU through scholarship or payroll services. EOF is open to all departments to apply for and is for FY19 or academic year 2018-2019.

Hard copies of applications are due to the SGA Office, Memorial Union 017, **no later than Friday, November 3 at 4:30 PM.**

If you have any questions, please do not hesitate to contact Emily Brandt at erbrandt.se@fhsu.edu or 785.628.5311.

FHSU Live United T-shirts

Please help support FHSU's United Way campaign by ordering FHSU Live United T-shirts. Over \$12.00 will go to United Way.

These shirts can be ordered here: <https://fhsuliveunited.itemorder.com/sale>

If you would like a paper order form to pay by cash or check, please email Heather Kaiser, hlkaiser@fhsu.edu

Biometric Screening and Health Coach Available

Free Biometric Screening Offered

Tuesday, October 3rd

Wednesday, October 4th

Tuesday, November 7th

Worth 5 HealthQuest Credits and \$50 HSA for Plan C Members

Fort Hays State University – Memorial Union

There will also be a Health Coach available that day from 7:00AM- Noon in the Memorial Union Calvary Room (Room 205).

<http://www.kdheks.gov/hcf/healthquest/coaching.html>

Deadline to sign up is 3 DAYS PRIOR TO DATE by midnight.

How Do I Sign Up?

Log-on to your account on the wellness portal (<https://kansashealthquest.cernerwellness.com/dt/v2/sokindex.asp>). Follow these steps if you need to create a new account.

How to Create Your HealthQuest Wellness Portal Account

- Go to <https://KansasHealthQuest.CernerWellness.com>
- Select "Click here to sign up" to create your HealthQuest wellness portal account.
- Answer all registration questions and use the following "Member Number" criteria:

State of Kansas Employees:
Enter: 11 digit Employee ID followed by EE
Your employee ID is a letter followed by 10 numbers.
For example your member ID would be A1234567890EE

Spouses:
(enrolled in a State Employee Health Plan (SEHP))
Enter: Your Spouse's
11 digit Employee ID followed by SP
The employee ID is a letter followed by 10 numbers.
For example your spouse member ID would be A1234567890SP

Review and accept Terms of Use and Privacy Policy. Select "Next."
- Select "Dashboard" in the upper right corner of the screen to go to your home page.
Complete the following steps:

Step 1. Select "Step 1" on your dashboard to complete your **Required** Health Assessment.

Step 2. Select "Step 2" on your dashboard to schedule your Optional Biometric Screening.

Step 3. Select "Step 3" on your dashboard to schedule an Optional Health Coaching appointment.

Please continue to track your completed wellness activities in your HealthQuest wellness portal through December 31, 2017 to receive your full incentive.

Questions? Please contact HealthQuest at KDHE. HealthQuest@KS.gov.

Once logged in, follow these simple steps to schedule your screening:

- Click on Biometric Screenings
- Select Onsite Screenings
- Login or create an account on the Online Scheduler
- Select Hays from the list of cities
- Select the Location/Date you want to attend

- A list of times will appear. Select the time that works best for your schedule.
- Answer a few simple questions and click Create Appointment

What is a Biometric Screening?

Knowing cholesterol or blood glucose values can help you identify serious risks and manage or prevent health problems before they occur. HealthQuest sponsors free biometric screenings at worksites statewide. Testing is conducted in 30 minutes or less using a simple finger stick. Results you will receive include:

- Total Cholesterol, HDL, LDL and total Cholesterol to HDL ratio
- Triglycerides and Glucose
- Systolic and Diastolic Blood Pressure
- Height, Weight, and Body Mass Index (BMI)
- Waist Circumference

Remember for best results to fast for a minimum of 9 hours prior to your appointment. Water, tea and black coffee (no cream or sugar) are okay. Take medications as usual also.

Who is Eligible to Participate?

- Benefits eligible State and Non-State employees who are enrolled in the state employee health plan or who have waived coverage in the plan
- Retirees and spouses who are enrolled in the state employee health plan

Megan Palen, Human Resource Office

RAINN Day

The Women's Leadership Project, in partnership with The University Police Department and the Kelly Center, will hold our annual RAINN Day event **Thursday, September 21, from 10:30am – 1:00pm**, on the Memorial Union Patio.

In addition to supporting the Rape and Incest National Network, this event is to familiarize FHSU students with their rights and resources provided by the university in the instance of sexual assault or domestic violence. Students can also take a pledge against sexual assault and domestic violence.

If you have any questions, please contact us at womensleadershipproject@fhsu.edu or call us at 768-628-4312.

Update to the Data Retention Policy in FHSU PC labs

The Department of Technology Services is updating its storage retention policy for student files stored on the computer lab network server.

On the previous network server, "scatcat", files were retained indefinitely. Scatcat has been decommissioned and beginning this year, files stored in the students' lab network storage (aka the U:\ drive or My Documents folder on lab computers) will be **erased** following the spring semester.

To avoid data loss, please copy all important documents and files to a flash drive or to your Google Drive prior to the end of the Spring 2018 semester.

If you have any questions or concerns, please contact [TigerTech](#).

Purchase your 2017-18 Tiger Generational Scholarship T-shirt!

Back by popular demand, the FHSU Alumni Association is pleased to bring you the "Once a Tiger, Always a Tiger" design featuring past versions of the Tiger mascot used by the university throughout its history.

This year's shirt is printed on a gold tee in support of the Tiger Gold on Friday (TGOF) initiative in which Tigers near and far are encouraged to wear their school colors and share in the spirit!

The Tiger Generational T-Shirt project was launched in 2011 with the goal of funding the Tiger Generational Scholarship. This scholarship benefits Fort Hays students with one or more generation(s) of Tigers in his/her family. To date, more than 100 scholarships have been awarded since the Tiger Generational T-Shirt Project and Tiger Generational Scholarship programs were established.

Both short and long-sleeved options are available for purchase in youth and adult sizes beginning at \$14 and \$18, respectively.

[Purchase your shirt today](#) or stop by the Alumni Office located inside the Robbins Center. Questions, call x4430 or email alumni@fhsu.edu.

NYTimes Online

Forsyth Library would like to let you know that FHSU Faculty, Staff and Students receive free, online access to the New York Times.

You can create or renew your NYTimes.com account at [NYT Edupass](#). To create an account you must use your FHSU e-mail address. Follow the prompts and you will receive a confirmation e-mail message which will create/update your account access.

Do you have questions or need assistance? Please contact [Jennifer Sauer](#), E-Resources Librarian (785) 628-5262.

Job Opening with the FHSU Foundation

The Fort Hays State University Foundation seeks a full-time **Accounting and Administrative Support Assistant**. This individual will assist with a variety of duties in the preparation, maintenance, and processing of accounting transactions, entries, and reports, and provide administrative and clerical support for accounting and financial staff. Strong organizational, accounting, and administrative skills along with excellent oral and written communication proficiency are a must. A bachelor's degree and similar experience is preferred.

A full job description is available by visiting <http://foundation.fhsu.edu/employment.php>.

For preferred consideration, please send cover letter, resume, and at least three references by **September 15, 2017**, to the address below; email your materials to foundation@fhsu.edu or fax to 785-628-5625.

References will not be contacted without prior authorization from the applicant.

-Hayley Bieker, Director of Communications and Marketing

FHSU Homecoming Weekend!

Join fellow Tiger alumni, friends, faculty, staff, students and the Hays community for Fort Hays State University Homecoming Weekend 2017, Oct. 5-7!

There's something for everyone -- whether it be hitting the links for a fun-filled day of golf, watching the Tiger bonfire dominate the evening sky, meeting old friends at Oktoberfest, celebrating reunion classes, getting up for an early morning run in the Tiger 5K, lining Main Street for the annual Homecoming parade, cheering the Tigers to victory against the Pittsburg State University Gorillas, or just plain relaxing on the beautiful FHSU campus, we're sure you'll find the Homecoming celebration one you won't forget! Specialty reunion activities are also scheduled for the honored classes of 1957 and 1967, Delta Zeta and Sigma Sigma sororities, Sigma Phi Epsilon fraternity, Department of Health & Human Performance and Volleyball alumni.

Visit the Alumni Association's Homecoming website at www.goforthaysstate.com/homecoming2017 to register for these events and more! **Registration deadline: September 28.**

Paid alumni membership has its benefits! As a paid member (Silver, Gold, Diamond, Platinum), you can receive **discounted pricing** on Homecoming activities. ***To take advantage of the discounts once registration is live, you must sign in to the online community*** using a username/password combination created during the **First Time Login Process**.

Questions, contact the Alumni Association at 785-628-4430 or alumni@fhsu.edu. See you soon!

PLUS, in celebration of the "Tigers through the Decades" theme, don't forget to dress up for Tiger Spirit Days throughout Homecoming week:

- Monday, Oct. 2 - 1950s
- Tuesday, Oct. 3 - 1960s
- Wednesday, Oct. 4 - 1970s
- Thursday, Oct. 5 - 1980s
- Friday, Oct. 6 - 1990s
- Saturday, Oct. 7 - 2000s or pick your decade

For more information regarding campus-related activities, visit www.fhsu.edu/homecoming.

Fall Adjunct Training Classes

Adjunct Faculty: Interested in some training, as well as a raise in pay (if eligible)?

In Fall 2017, we will again be offering our two training classes for VC adjuncts:

- **Foundations of Online Teaching:** for new adjuncts (as determined by your chair)
- **Advanced Concepts in Online Teaching:** for adjuncts with a bit of experience (as determined by your chair)

Both of these shells will open on September 4 and close on October 16. Faculty are welcome to complete the requirements at their own pace, as long as they complete the course by October 16.

Both courses offer, as compensation for completion, a promotion to the next level of adjunct pay (\$200/three-hour class increase). This pay increase takes effect the semester after completion. However, an adjunct who completes the Foundations course must wait a year before taking the Advanced course. In other words, if you complete the **Foundations** course in Summer 2017, you would be eligible to take the **Advanced** course in Summer 2018. Also, the adjunct salary cap remains in effect. So, if you are currently capped on pay, you are welcome to take a training class, but will not be eligible for an increase.

Additionally, the courses are somewhat customizable, comprised of both required modules and elective modules, so that you can choose the content that best fits your training needs.

This fall's sections include modules on Anticipatory Sets (new as of Summer 2017) and Writing Sound Test Questions (new as of Fall 2017).

Chair approval is required for either course. To enroll in either course, please ask your department chair to email Nicole Frank at nmfrank@fhsu.edu and request that you be added to the appropriate class.

Novels 4 Hope

Diversity Book Club is a dynamic book club bringing students, faculty, and staff together to explore current social justice issues & diversity topics.

The Office of Inclusion and Diversity Excellence will be hosting the club in reading four books throughout the year. The book selection is a mixture of fiction & non-fiction literature to appeal to a variety of demographics.

The following is this year's book selection and when they will be read;

- *Density of Souls* (September & October)
- *Same Kind of Different as Me* (October & November)
- *The New Jim Crow* (January & February)
- *HISPANIC* (March & April).

Friday the sign up will close for *Density of Souls*. You can participate in one, two, three or all four readings throughout the year. Being a part of the club does not mean you have to join us for every novel.

The first 30 people to sign-up will receive a free copy of the novel and a diversity cup. We will send an email confirmation with more information once you register. Our purpose for *Novels 4 Hope* is to keep conversation continuous on campus amongst students, faculty & staff on issues of race, religion, ethnicity, sexuality, and gender.

Meetings will take place in McMindes Hall 2R from **4:00pm to 4:45pm**; *Density of Souls* meetings are **September 20, October 4, and October 18**. *Same Kind of Different as Me* meetings are **October 25, November 15, and November 29**.

Sign up for Novels 4 Hope can be found on Tiger Link and email diversity@fhsu.edu if you have any questions.

Foundation Check Run

The Foundation will continue to process Check Requests on Wednesdays, so please have check requests to our office by **4:30p.m. on Tuesdays**.

If you have any questions, please contact Amy Leiker @ 5947.

Certificates for Academic Advisors

The Academic Advising and Career Exploration Center offers certificates for academic advisors each semester. A partial schedule is available for fall. We will be adding the ADVISING SPECIAL POPULATIONS CERTIFICATE dates soon.

If you have attended sessions in the past and need to know which sessions you have left to receive your certificate, please email advising@fhsu.edu for assistance with your name and department.

NOTE: This is open to both faculty and staff. Please feel free to bring your lunch to the session.

RSVP: Please **RSVP to advising@fhsu.edu or 785-628-5577** to let us know which session(s) you will be attending. We will send you a calendar entry that you will need to Accept and Send the Response Now. This will allow us to have the appropriate number of handouts.

ADVISING TECHNOLOGY CERTIFICATE

This certificate will provide academic advisors with information related to the primary technology applications utilized to support academic advising at FHSU. Participants must attend each session to receive the certificate. **Participants need to bring their laptop with them for each session.**

The following are the dates for the certificate:

Monday, September 18, 2017 Memorial Union: Trails Room 12:30 PM - 1:20 PM <i>Using Technology in Advising - Tiger Enroll</i>
Monday, October 2, 2017 Memorial Union: Stouffer 12:30 PM - 1:20 PM <i>Using Technology in Advising - Advising Notes</i>
Monday, October 16, 2017 Memorial Union: Stouffer 12:30 PM - 1:20 PM <i>Using Technology in Advising – Tiger Early Alert</i>

BUILDING ADVISOR COMPETENCY Series (3 fall sessions and 3 spring sessions). This series is produced by NACADA: The Global Association for Academic Advising.

Building Advisor Competency Online Web Events

Wednesday, November 15, 2017

Memorial Union: Trails Room

1:00 PM – 2:00 PM - Building Advisor Competency: Developing a Profession of Advising through Training, Development, and Scholarship

Wednesday, December 13, 2017

Memorial Union: Trails Room

1:00 PM – 2:00 PM - Building Advisor Competency: Introduction to the NACADA Academic Advising Core Competencies Model*Questions can be sent to advising@fhsu.edu.***EVENTS****September Workshop Available**

See Date Below, 3:30pm to 5:00pm

MU Prairie Room

Finding Funding – This workshop demonstrates how to search for grants using InfoEd, GRC, Grants.gov, Foundation Center and other strategies. Discussion will also cover trends in funding.

Thursday, September 21, 2017

3:30-5:00pm MU Prairie Room

Advanced Grant Writing – This workshop will cover strategies for proposal development and writing. It is recommended that participants have a basic knowledge and/or some experience with grant proposals.

Wednesday, September 27, 2017

3:30-5:00pm MU Prairie Room

You do not need to register for the following workshops – although it helps us plan if you do – please use <http://www.fhsu.edu/academic/gradschl/ossip/workshops/>.*Leslie Z. Paige, lp Paige@fhsu.edu, (785) 628-4349***Experiential Learning Week**

Monday, September 11, through Friday, September 15

Black & Gold Room, Memorial Union

Experiential Learning Week begins Monday, September 11, with a Campus/ Community Fair and will continue through Friday, September 15.

For more information on the events and their whereabouts and times, please visit:

http://www.fhsu.edu/academic/provost/Experiential_Learning_Week/.**Show your Tiger Spirit in the TMP Parade!**

Friday, September 15; 5:00pm

17th and Main St. in Hays

The FHSU Homecoming committee invites staff, faculty, alumni and friends of all ages to join us in the TMP parade this Friday, to share the tiger spirit and encourage community members to participate in FHSU Homecoming events.

If you are available, please meet us at 17th and Main at 5:00 pm, the parade begins at 5:30pm.

We will join the FHSU limo and Victor E. Tiger once they reach that location in the parade. Don't forget to wear your FHSU colors and feel free to bring a bag of candy to share with the crowd. Hope to see you there!

--- FHSU Homecoming Committee

United Way of Ellis County Power of the Purse Fundraiser

Tuesday, September 19; 11:30am to 1:30pm
Smokey Hill Country Club

Join the United Way of Ellis County (UWEC) for this unique experience along with other women who have the passion to make a difference in the community. Enjoy lunch with a purse auction and raffle for your chance to win some beautiful handbags with extra goodies inside! Proceeds from the event will benefit UWEC's Partner Agencies. Event tickets are \$35 and \$5 per raffle ticket or 5 for \$20.

Cassie Hickel, 2017 Mrs. Kansas, will be the featured guest speaker.

For more information or to purchase tickets please contact UWEC Board Member Justin Greenleaf at 628-5507 or jpgreenleaf@fhsu.edu. Presented by United Way of Ellis County Wonder Woman League.

Annual Health and Wellness Fair

Tuesday, September 19; 4:00pm to 6:00pm
Tiger Place Courtyard

The Student Health Center is hosting the "Health is a Journey" Wellness fair on Tuesday, September 19, from 4:00–6:00 p.m., in the Tiger Place Courtyard. This is a chance to meet representatives from various organizations in Hays that are available to assist students in their physical, spiritual, and emotional health. This event is part of the First 40 Days Program, and students will get credit by attending this event. Prizes, fitness competitions, games, and free food will be offered throughout the event.

If you have questions, please contact either Amy Gildemeister at acfloyd2.se@fhsu.edu or call 785-628-4691, or Amanda McCord at armccord@fhsu.edu or call 785-628-4293

OGHI and OGLI Meetings

Wednesday, September 20; 1:00pm or 3:00pm
Beach/Schmidt Performing Arts Center in Sheridan Hall

The On-site Group Health Insurance 2018 Open Enrollment presentation is **Wednesday**.

There are two sessions available: **1:00pm or 3:00pm**.

Plan Year 2018 information is also posted on the State Employee Health Plan website:
www.kdheks.gov/hcf/sehp/default.htm.

Standard Insurance Company will also be set up in the **Field Conference Room in Sheridan Hall** from **Noon – 5:00pm** for anyone interested in Optional Group Life Insurance.

-Megan Palen, Human Resource Office

Panhellenic 5K Color Run/Walk

Saturday, September 30; 9:00 AM
Memorial Union Patio

All proceeds will go to Panhellenic's Philanthropy, Circle of Sisterhood.

- \$10 Entry for FHSU Students and Staff
- \$20 Entry for Community Members

We hope to see the community come together for an amazing cause, while having lots of fun!

You can find more info about the organization at circleofsisterhood.org, or contact our Philanthropy Chair, Carlie Snethen at cdsnethen.se@fhsu.edu.

Managing Stress and Burnout?

Tuesday, October 17; 1:00pm to 4:30pm
Stouffer Lounge

"Are you stressed and overwhelmed at work? Do you struggle with burnout and exhaustion related to balancing your work and personal life? The Management Development Center is offering *Managing Stress and Burnout through Emotional Intelligence and Mindfulness* **October 17** in Stouffer Lounge.

In this workshop, attendees will have an opportunity to practice and learn about emotional intelligence and mindfulness, as well as explore how to use these strategies in their daily routines to assist in alleviating stress and burnout. As FHSU faculty and staff, your registration fee is complimentary, thanks to your FHSU Vice President!

Limited funding is available annually per division.

Registration can be completed online at <https://webapps.fhsu.edu/MDC2.0/Default.aspx> or by calling Hannah Hilker at (785) 628-4121.

Michael Tilford Conference on Diversity and Multiculturalism

Monday, October 23; 5:30pm to 9:00pm
Sternberg Museum of Natural History

Light Supper, Entertainment, Open Admission to the Sternberg Museum Exhibits

Tuesday, October 24, 2017

8:00 a.m. to 4:00 p.m.

Memorial Student Union Beach Schmidt Auditorium (for Keynote)

Breakfast, Keynote Talk, Workshops, Lunch, Plenary Speaker, Afternoon Snacks

Registration is available now on the website.

2017 Michael Tilford Conference Website: <http://www.fhsu.edu/tilfordconference>

- Individual attendees do not pay any registration costs.
- KBOR Institutions pay group rates for their faculty and staff.
- Hotel and parking information is also found on the website.
- Attendees make their own hotel reservations and are reimbursed by their particular institutions.
- KBOR administrators, faculty, staff, and select graduate students sponsored by faculty are eligible to attend.

Featured Speakers



Bakari Sellers

Conference Keynote Speaker

CNN Contributor, Former South Carolina Legislator, Attorney



Dr. Teresa Clouch

Conference Plenary Speaker

Assistant Vice President of Student Affairs for Student Life & Title IX Coordinator

Hosted by Fort Hays State University

SHARE WITH STUDENTS

Last Day for 50% Refund

This is a reminder that September 18, 2017 is the last day for 50% refund for full semester or arranged courses.

Students would need to submit drop requests through Tiger Enroll **no later than 11:59 p.m. Central Time on September 18** in order to qualify for the 50% refund.

September 18 is also the final day to withdraw from a full semester course without transcript record.

Tammy Winters, Registrar's Office

Attention Student Organization Leaders

The deadline is fast approaching for many of the activities associated with Homecoming 2017. This year's theme is *Tigers Through the Decades*, encouraging FHSU pride and school spirit. Included below are opportunities available to student organizations and the respective deadline.

<u>Event/Activity</u>	<u>Due Date/Time</u>
Oktoberfest Booth Requests	Friday, September 15 by 11:59 PM
Royalty Nomination Application	Friday, September 15 by 11:59 PM
Parade Entry	Friday, September 29 by 11:59 PM
Student Organization Competition	Friday, September 29 by 11:59 PM

To register for these events, login to TigerLink at <https://tigerlink.fhsu.edu/> and follow the "Homecoming Registrations" alert on the homepage. Certain guidelines have changed from previous years so please review the instructions carefully for each event. Specific guidelines are outlined on the individual registration forms.

Approval notices and additional details regarding each event may be provided through TigerLink and by email following the registration deadlines indicated. Please contact the Center for Student Involvement Office with any questions or concerns. Also be sure to check out the official Homecoming website at <http://www.fhsu.edu/homecoming/> for more information.

We look forward to your participation in Homecoming 2017!

To submit an article for Tiger Daily, please create a **new** message and email it to tigerdaily@fhsu.edu before **10:00 a.m.** Items received after 10:00 a.m. will run the next business day. Submissions will be accepted only from FHSU faculty, staff, and student organizations. **Submissions must include** a headline, body text, and contact information only. **Attachments, graphics and images will not be published (including signature line graphics)**, but links to web pages may be included. Submitter is responsible for quality of content, which will be copied/pasted directly. **Replies to this message will not be responded to. Please send any inquiries regarding a Tiger Daily article directly to the submitter.** Only one Tiger Daily message will be sent per day.