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## Fort Hays State University Faculty Senate Minutes, April 29, 1959

FHSU Faculty Senate

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Discussed, "Dead" week as practiced at Pacific Union College  
Discussed, Final Examination Schedule arrangement.  
Discussed, Practice followed for figuring index for courses  
which are repeated.

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Discussed, Probation sophomores enrolling in high-numbered  
courses Requirement not to be enforced  
fall, 1959

Minutes of the meeting of the Faculty Senate, Wednesday, April 29, 1959, at  
4:00 p.m., in the Dean's Office.

Members present: Mrs. Bogart, Dr. Craine, Mr. Friesner, Dr. E. Martin, Dr. J.  
Martin, Dr. Parish, Dr. Ray, Dr. Richardson, Dr. Tomanek and  
Dr. McCartney, Chairman

Members absent: Mr. Dalton, Dr. Coder

The meeting was called to order by the chairman, E. R. McCartney.

Copies of an item which appeared in the Intercollegiate Press, April 20,  
were sent to the Senate members previous to this meeting. This item dealt  
with a policy of the Pacific Union College recommending a "dead" week before  
examinations, and suggested such "an agreement for a 'Dead Week' can be made  
if:

- "1. Faculty members will agree to make no assignments other than those  
usually required throughout the quarter; they will give no examina-  
tions or major quizzes during the week.
- "2. Students will plan no social events from the Saturday night one week  
before examination week until examinations are completed.
- "3. Joint worships will not be called and group gatherings will be  
held to a minimum; the usual Saturday night programs not involving  
student responsibility would be available for those who did not  
wish to study."

This was discussed.

Final Examination Schedule: The arrangement of the final examinations was dis-  
cussed. Students who have more than three examinations in one day should re-  
port it to the Dean's Office. Usually these are students who are repeating a  
course, or those who have an excess program, etc. At present there seems to  
be a minimum of these cases. It was stated that instructors who have large  
classes scheduled to be examined near the end of the examination period do  
not have time to grade the papers and report the grades to the Registrar's  
Office as requested. It was asked if five days could be given to the examina-  
tion schedule. The real difficulty is at the end of the first semester when  
there is no break. In the spring with the one day break, it is much easier  
to get the papers graded, etc.

The practice followed regarding figuring the index for courses which are repeated  
was discussed briefly.

Probation: It was asked if the sophomore students should be allowed to enroll in  
a high-numbered course if they are on probation. Also, would the juniors at  
the beginning of the fall semester, 1959, be required to have a cumulative  
index of 1.00 as stated in our new probation regulation. It was the consensus  
that students would not have to meet this requirement in the fall of 1959.

The meeting adjourned at 5:00 p.m.

E. R. McCartney, Dean

S. V. Dalton, Secretary