

4-1-1959

## Fort Hays State University Faculty Senate Minutes, April 1, 1959

FHSU Faculty Senate

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### Recommended Citation

FHSU Faculty Senate, "Fort Hays State University Faculty Senate Minutes, April 1, 1959" (1959). *Faculty Senate*. 354.

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RECOMMENDATION: Application For Teacher Education form approved.  
Faculty Bulletin, Vol. XXIV, No. 10, Form, Application for new courses, discussed. Page 13  
RECOMMENDATION: The form, Application for New Courses, approved.  
Affiliation with St. Elizabeth Hospital, Hutchinson discussed.

Minutes of the meeting of the Faculty Senate, Wednesday, April 1, 1959,  
at 4:00 p.m. in the Dean's Office.

Members present: Dr. Coder, Mr. Dalton, Mrs. Bogart, Dr. Craine, Mr. Friesner,  
Dr. E. Martin, Dr. Parish, Dr. Ray, Dr. Richardson,  
Dr. Tomanek and Dr. McCartney, Chairman

Member absent: Dr. J. Martin

The meeting was called to order by the chairman, E. R. McCartney.

The chairman announced that in the action of the Faculty Senate on Wednesday, February 18, which was to amend the action of the Senate on January 14, the complete write-up of the "application" did not appear. This makes it necessary to refer to both sets of the minutes. It was suggested that the complete details of the recommendation be shown. The dates as given in the first paragraph (see below) were discussed. A few minor changes in the wording were made.

RECOMMENDATION: It was recommended that the following be approved by the Senate;  
APPLICATION FOR TEACHER EDUCATION

A properly completed "Application for Teacher Education" form must be filed in the Education office by the student (prior to June 1 for the fall semester, September 1 for the spring semester, and February 1 for the summer session in which the student plans to enroll in the professional courses (block).)

QUALIFICATIONS FOR APPLYING

In order to qualify for enrollment in Directed Teaching at either the elementary or secondary level in any semester or summer session and for admission to candidacy for a teacher's certificate, the applicant must have the following evidences of his fitness for teaching on file in the Education Office:

1. The completion of the prerequisite courses of Introduction to Education 27 and Human Growth and Development 56;
2. The fulfillment of the English Proficiency requirement;
3. The attainment of a minimum cumulative grade index of 1.20 for all courses on his transcript (effective September, 1960);
4. A recommendation from his major adviser;
5. A statement from the Health Office showing a clear health record;
6. A statement from the Speech Department that he has adequate speech and hearing proficiency for teaching;
7. A statement from the Dean of Men or the Dean of Women that his moral, social, and ethical attitudes and standards are considered desirable and satisfactory for successful teaching; and
8. A statement from others relative to any of the afore-mentioned qualifications which may be requested by the college.

Seconded and carried.

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Application for new courses. The question regarding the approval and offering of new courses was discussed. Attention was called to the ruling that a course must appear in print (either in the catalogue of the Schedule of classes) in order to be offered. It is not considered sufficient to have it appear in the "Corrections" to the Schedules. The reasons for this regulation were explained.

An "Application for New Courses" was presented to the Senate and discussed. After discussion and corrections, it was the consensus of the Senate that this information would be valuable and it was suggested that it be incorporated in a form which could be filled in. This would tend to keep the information more uniform.

RECOMMENDATION: It was recommended that the following "Application for New Courses" be approved:

## Application for New Courses

1. Name and number of proposed course.
2. Description of course for the catalogue.
3. First proposed semester or summer session course is to be offered.
4. General objectives of the course.
5. Need for course--show evidence of need.
  - A. Is it a replacement of former course--which?
  - B. Is it a combination of courses offered?
  - C. Is it a brand new course?
  - D. Is it to be elective or required?
  - E. Is it a fragmentation of a course available now?
6. How does the course enrich present offerings?
7. Are there sufficient resources in the library to offer the course? (A statement from the librarian that the library resources have been investigated.)

NOTE: It is to be kept in mind that a new course must appear in the Catalogue or in the Schedule of Classes prior to the first time it is offered.

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Seconded and carried.

Affiliation with St. Elizabeth Hospital, Hutchinson. Recently a letter was received from Dr. Latimer, pathologist, who is at St. Elizabeth Hospital for a few months regarding the training of pathologists. He asked regarding an affiliation of the St. Elizabeth Hospital and Fort Hays Kansas State College. Dr. E. Martin said that the American College of Pathologists sets up the standards for the work required in the hospital. It was the opinion of the Senate that it is desirable to have such an affiliation. Dr. Martin was asked to prepare a statement of what is needed and the conditions under which we would accept work done at an affiliated and accredited hospital.

The meeting adjourned at 5:05 p.m.

E. R. McCartney, Chairman

S. V. Dalton, Secretary