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## **Fort Hays State University Faculty Senate Minutes, October 1, 1958**

FHSU Faculty Senate

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Minutes of the meeting of the Faculty Senate, Wednesday, October 1, 1958  
at 4:00 p.m. in the Dean's Office

Members present: Mr. Dalton, Dr. Coder, Mrs. Bogart, Dr. Craine, Mr. Friesner, Dr. J. Martin, Dr. Parish, Dr. Ray, Dr. Tomanek and Dr. McCartney, chairman

Members absent: Dr. E. Martin, Dr. Richardson

Others present: Mr. Toalson

The meeting was called to order by the chairman, E. R. McCartney.

Catalogue: The chairman announced that the catalogue copy is being prepared for the printer. The first part of the book, preceding the course section, is being prepared at present. The chairman asked the members of the Senate to report any changes which they had noticed needed changing. Mr. Friesner suggested that the audio-visual write-up should appear in the library section since it has been moved to the library.

Member of the Executive Committee of the Senate: The chairman announced that it is necessary to elect a member of the Senate for the Executive Committee. He explained the work of this committee briefly. Dr. Craine was nominated and elected to serve on the Committee.

Enrollment procedure: Mr. Dalton asked for the opinion of the Senate regarding the enrollment procedure. He said that at the last enrollment, they realized that the "services" groups made it too congested in the library and also that the enrollees were handed so much material that they could not keep it well sorted and had to hunt for the class slips, etc. For the next enrollment, it is hoped that the "services" groups may set up in the Memorial Union and just the actual enrollment will be in the Library.

Mr. Dalton said that he believed that it would help if only a short time elapsed between the student's meeting with the adviser and getting into the arena for class slips. This way, the advisers would know which classes are closed, etc. The possibility of advisers being in the Coliseum was discussed. It was suggested that the advisers set up a schedule for the advising in keeping with the enrollment schedule. This would help as advisers would have the information about available classes, and also less time would elapse between advising and enrolling.

It was suggested that the members send suggestions for improving the enrollment to Mr. Dalton.

Request from Dr. Herren for changes in the Music Department as follows: "For the present courses, 59 History and Survey of Music and 60 History and Survey of Music, substitute the following:

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58. A Survey of Musical Forms and Types. Two credit hours. A presentation of examples representing the principal musical forms and types found in the literature of music. This course is designed to provide the student with vocabulary and nomenclature for the study of music history.
59. History of Music. Two credit hours. Prerequisite, 58. The development of music history and style from ancient Greece to the early 18th century.
60. History of Music. Two credit hours. Prerequisite, 58. The development of music history and style in the 18th, 19th, and 20th centuries.

Note: Course 58 to be taken the second semester of the sophomore year."

This was discussed. It was noted that the three courses each for two credit hours would be the same total credit hours as the present two courses each for three credit hours.

RECOMMENDATION: It was recommended that the Senate approve the courses, 58, A Survey of Musical Forms and Types; 59, History of Music; and 60, History of Music, each two credit hours. Seconded and carried.

Catalogue copy regarding removing deficiencies in English and mathematics.

The following statement was presented to the Senate to be considered for insertion in the catalogue:

#### REMOVING DEFICIENCIES

If a new student is deficient in English, as shown by the score made in the counseling test at the time of admission, he must enroll in Basic English in his first enrollment.

A deficiency in mathematics, as shown by the counseling test, must be removed by enrolling in Basic Mathematics. It is suggested that if the student is deficient in both English and mathematics, he might postpone the enrollment in Basic Mathematics until the second semester.

The deficiency in either or both of these areas must be satisfactorily removed before the third semester of enrollment in college. If this has not been accomplished, the student will be denied further enrollment.

When a student enrolls in either Basic English or Basic Mathematics he should limit the remainder of his program to a maximum of 13 or 14 hours of credit including physical education. It is strongly recommended that a student should not enroll in more than one of these courses in the first semester. If it should become necessary to enroll in both courses in the second semester, the total program should be reduced to a maximum of 10 or 11 hours including physical education.

Those students who are deficient in English and/or mathematics may find it advantageous to remove the deficiency during the summer session preceding the first regular semester enrollment in college.

The removal of the deficiencies was discussed. Basic English and Basic Mathematics might be offered each summer session. The possibility of offering

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these in August was discussed. It was asked if these courses would be recorded on the transcript. It might be sufficient to record it on the profile card.

RECOMMENDATION: It was recommended that the above "Removing Deficiencies" be printed in the catalogue. Seconded and carried.

Mr. Toalson presented the following: "By action of the faculty, the course Basic Mathematics 1, will no longer be offered for credit beginning in the fall semester, 1959. However, it is my understanding that entering freshmen will be tested as in previous years. If they are found deficient in mathematics they will be required to take a no credit remedial course in mathematics for the purpose of correcting the deficiency. In view of this situation, the Mathematics Department makes the following recommendation:

(a) Revise the present write-up of the course for the catalogue.

(b) Write up for no credit course: Basic Mathematics. No credit. Three meetings each week during the semester. This course is required of those students who have shown by their scores on the freshmen counseling test that they are deficient in mathematics. Intensive work on the elementary applications will be given in the course. The course must be completed satisfactorily before the beginning of the third semester of enrollment."

Mr. Toalson also presented the mechanics for the above course.

RECOMMENDATION: It was recommended that the no credit remedial course in mathematics as shown above be approved. Seconded and carried.

The mechanics regarding the best method for handling the course is to be planned by the Mathematics Department.

The meeting adjourned at 5:10 p.m.

E. R. McCartney, Chairman

S. V. Dalton, Secretary