

5-7-1958

## Fort Hays State University Faculty Senate Minutes, May 7, 1958

FHSU Faculty Senate

Follow this and additional works at: [https://scholars.fhsu.edu/sen\\_all](https://scholars.fhsu.edu/sen_all)

---

### Recommended Citation

FHSU Faculty Senate, "Fort Hays State University Faculty Senate Minutes, May 7, 1958" (1958). *Faculty Senate*. 331.

[https://scholars.fhsu.edu/sen\\_all/331](https://scholars.fhsu.edu/sen_all/331)

This Minutes is brought to you for free and open access by FHSU Scholars Repository. It has been accepted for inclusion in Faculty Senate by an authorized administrator of FHSU Scholars Repository.

General College Requirement, FHKSC and State Bd. of Ed. discussed.

Medical Technician. (Discussed. Dr. Martin to investigate procedure at Washburn College and report.)

Faculty Bulletin, Vol. XXIII, No. 8 Page 7

Date for adding and dropping courses.

RECOMMENDATION: Approved the recommendation, "That the deadline for adding or dropping courses shall be 5:00 p.m., Friday of the third week of classes" and to be effective, Sept. 1959.

Recommendation: Approve the courses, 64 Adv. Cost Acct. and 187 Management.

Minutes of the meeting of the Faculty Senate, Wednesday, May 7, 1958, at 4:00 p.m. in the Dean's Office.

Members present: Dr. Coder, Mr. Dalton, Dr. Craine, Mr. Friesner, Dr. Garwood, Dr. Martin, Dr. Parish, Mr. Rematore, Dr. Tomanek and Dr. McCartney, Chairman

Members absent: Dr. Ray, Dr. Richardson

The meeting was called to order by the chairman, E. R. McCartney.

General College Requirements, F.H.K.S.C. and State Board of Education. The requirements of the State Board of Ed. for teachers is fifty credit hours and we require 44 credit hours. After September, 1959 when Basic Math. will not carry credit, this will be 41 hours. The number of hours in each area was discussed and compared with the requirements of the State Board. It was suggested that the electives might be named in order that the advisers would have a better knowledge of courses available for enrollment.

Laboratory Technician. Dr. Martin has had several students inquiring about the training for laboratory technician and whether it is offered here. Dr. Martin has written to other colleges regarding their procedure and found that they are affiliated with hospitals or recognized laboratories. A letter from Washburn College described their plan. Student take three years (six semesters) of work on the campus at Washburn and then spend a year, 12 months, in the Lattimore-Fink Laboratories.

We have had some students who graduate here and then go to Topeka and take the 12 months' training with this company. Richard Knoll is one who is following this plan.

It was suggested that Dr. Martin might visit the Lattimore-Fink Laboratories and also Washburn University in connection with their program. Also, it was suggested that Richard Knoll might be contacted after he has been in the program for a few months in order to get his reaction. It was asked if these students get paid and what type of work they do. No information on this was available. Dr. Martin said that he would stop in Topeka in June and visit at Washburn University and the Lattimore-Fink Laboratories, and then report to the Senate.

Date for adding and dropping courses: The following letter from Mr. Rematore was read: "The Senate has frequently discussed the possibility of setting an earlier date for adding and dropping courses than the one now observed. The last time this was mentioned you asked me to submit a written suggestion on this subject.

"I should like to suggest that the following be adopted as a change in policy, the wording to be changed in whatever manner may be necessary in order to effect the desired change:

"The deadline for adding or dropping courses shall be 5:00 p.m. Friday of the third week of classes.

1931.  
1417  
514.

241.70  
1689.77

1931.47

allcaps

Faculty Senate Minutes  
May 7, 1958  
Page 2

"Page 43, No. 13, paragraph three, beginning 'After the six-weeks grades . . . ' should be deleted from the catalogue or reworded.

"Page 44, Grades and Grade Points, should be revised to reflect the new terminal date. This would affect the last three items in the list." /s/ Andrew Rematore.

It was suggested that the intent of this is to encourage students to withdraw from a course earlier in the semester if they do not like the course rather than to feel that they should withdraw because of poor work. The present plan is used mainly to drop out of courses in which the work is failing for the first six weeks rather than to serve as a warning that it is time to do more studying, hand in assignments, etc. It was noted that to drop a course after six weeks and enroll for some other course is not a good practice because it is too late to make up the six weeks' work.

RECOMMENDATION: It was recommended that we approve this recommendation, "That the deadline for adding or dropping courses shall be 5:00 p.m., Friday of the third week of classes" to be effective, September, 1959. Seconded and carried.

Faculty  
Mtg.  
10-20-58

Request from Dr. Thompson was read in which he requested the following courses:

64. Advanced Cost Accounting. Three credit hours. Prerequisite, 61. Special problems of cost analysis such as joint product costs, standard costs, differential costs, estimated costs, budgets and distribution costs.

187. Management. Three credit hours. Prerequisite, 36. An introductory course presenting the basic principles and practices of management. Definition and philosophy; historical development of management; universal managerial functions of planning, organizing, staffing, directing, and controlling; operational problems including the utilization of manpower, machines, money, methods, and materials; current trends in management.

These two courses were discussed.

RECOMMENDATION: It was recommended that the Senate approve the courses, 64 Advanced Cost Accounting and 187 Management. Seconded and carried.

The meeting adjourned at 5:00 p.m.

E. R. McCartney, Chairman

S. V. Dalton, Secretary