

Fort Hays State University

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### Tiger Daily: January 31, 2017

Fort Hays State University

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**From:** Tiger Daily  
**Sent:** Tuesday, January 31, 2017 11:08 AM  
**To:** Tiger Daily  
**Subject:** Tiger Daily [January 31, 2017]



#### ANNOUNCEMENTS

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#### EVENTS

##### THIS WEEK/WEEKEND

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- [World Café \(Café du Monde\) – TOMORROW, 4:30pm to 6:00pm](#)
- [Grant Writing Workshops – February 1-2 & 8-9, 3:30pm to 5:00pm](#)

##### FUTURE EVENTS

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- [Facebook Marketing for Business – February 16, 1:00pm to 4:30pm](#)
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#### SHARE WITH STUDENTS

- [Tips and Tricks to Successfully Present at a Professional Conference – February 1, 3:30pm](#)
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#### STUDENT ABSENCES

Student Absences – [Student Government Association](#), [Association of Fraternal Leadership Values \(AFLV\) Conference](#)

#### ANNOUNCEMENTS

##### Academic Advising & Career Exploration Center Certificate Opportunities

The Academic Advising and Career Exploration Center offers certificates for academic advisors each semester. The schedule for this spring is available below.

If you have attended sessions in the past and need to know which sessions you have left to receive your certificate, please respond to this email for assistance with your name and department.

**NOTE:** This is open to both faculty and staff. Please feel free to bring your lunch to the session.

**RSVP:** Please let us know if you are planning to attend by replying to [advising@fhsu.edu](mailto:advising@fhsu.edu). We will send you a calendar entry that you will need to Accept and Send the Response Now. We look forward to seeing you at our sessions.

#### ADVISING TECHNOLOGY CERTIFICATE

This certificate will provide academic advisors with information related to the primary technology applications utilized to support academic advising at FHSU. Participants must attend each session to receive the certificate. Participants need to bring their laptop with them for each session. The following are the dates for the certificate.

Tuesday, January 24, 2017
3:00 PM – 4:00 PM <i>Using Technology in Advising - TigerTracks</i>
McCartney 202
Tuesday, January 31, 2017
3:00 PM – 4:00 PM <i>Using Technology in Advising - Tiger Enroll</i>
MU Pioneer
Tuesday, February 7, 2017
3:00 PM – 4:00 PM <i>Using Technology in Advising - Advising Notes</i>
McCartney 202
Tuesday, February 14, 2017
3:00 PM – 4:00 PM <i>Using Technology in Advising – Tiger Early Alert</i>
MU Black and Gold Room

#### CAREER ADVISING CERTIFICATE

This is a great professional development opportunity for those interested in effectively providing career advising to their advisees, gaining an understanding of how the career exploration process works in AACE and the role of the UNIV 100 Majors and Career Exploration course. Enrollment in the program is limited to 20 participants. Participants must attend each session to receive the certificate. Participants need to bring their laptop with them for each session. The following are the dates for the certificate:

Wednesday, February 22, 2017
12:30 PM - 1:30 PM <i>Career Advising - Plan B</i>
MU Pioneer Room
Wednesday, March 8, 2017
12:30 PM - 1:30 PM <i>Career Advising - MyMajors</i>
McCartney 231
Wednesday, March 15, 2017
12:30 PM - 1:30 PM <i>Career Advising - TypeFocus Personality</i>
MU Pioneer Room
Wednesday, March 29, 2017
12:30 PM - 1:30 PM <i>Career Advising - StrengthsQuest</i>
MU Pioneer Room

#### ADVISING SPECIAL POPULATIONS CERTIFICATE

This certificate will provide information on working with the diverse needs of our students. Whether you are currently advising students in the population or not, you will gain information that can assist you. Participants must attend each session to receive the certificate. The following are the dates for the certificate.

Tuesday, April 4, 2017
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3:00 PM – 4:00 PM <i>Special Populations: Advising Transfer Students</i>	MU Pioneer Room
Tuesday, April 11, 2017	
3:00 PM – 4:00 PM <i>Special Populations: Advising Students with Disabilities</i>	MU Stouffer Lounge
Tuesday, April 18, 2017	
3:00 PM – 4:00 PM <i>Special Populations: Advising Student Athletes</i>	MU Pioneer Room
Tuesday, April 25, 2017	
3:00 PM – 4:00 PM <i>Special Populations: Advising International Students</i>	MU Trails Room

If you have attended sessions in the past and need to know which sessions you have left to receive your certificate, please respond to this email for assistance with your name and department.

**NOTE:** This is open to both faculty and staff. Please feel free to bring your lunch to the session.

**RSVP:** Please let us know if you are planning to attend by replying to [advising@fhsu.edu](mailto:advising@fhsu.edu).

We look forward to seeing you at our sessions.

-Academic Advising & Career Exploration Center; 311 Picken Hall; (785) 628-5577

### New Endorsement Stamps for Check Deposits

If you prepare and submit FHSU deposits to Student Fiscal Services, please read this email. If you do not prepare deposits, disregard this email.

The transition from IFAS to Workday requires new endorsement stamps to be ordered. For this reason Student Fiscal Services is requesting a response from all departments and organizations that currently have check endorsement stamps, whether they are generic or custom ordered with specific department name/account number information. For your convenience, SFS will be ordering and providing new generic endorsements stamps to all departments and organizations which endorse checks for deposit. SFS will also collect and destroy all current stamps as they will be invalid. **Continue using your current stamps until we officially transition to Workday.** We will provide further instruction on the process and timing of using the new stamps.

Generic endorsement stamps will be provided for FEE, ACTIVITY, ATHLETICS, and IMPREST bank accounts. **Any department that wants to order personalized stamps will need to use the format below and order the stamps at its own expense.** SFS will be ordering and providing generic stamps as a courtesy during the initial stages of the Workday conversion. Issues and decisions regarding stamp replacement will be determined at the discretion of Student Fiscal Services.

#### FOR DEPOSIT ONLY

FORT HAYS STATE UNIVERSITY  
FEE ACCOUNT  
COST CENTER \_\_\_\_\_

#### FOR DEPOSIT ONLY

FORT HAYS STATE UNIVERSITY  
ACTIVITY ACCOUNT  
COST CENTER \_\_\_\_\_

#### FOR DEPOSIT ONLY

FORT HAYS STATE UNIVERSITY  
ATHLETICS ACCOUNT  
COST CENTER \_\_\_\_\_

#### FOR DEPOSIT ONLY

FORT HAYS STATE UNIVERSITY  
IMPREST ACCOUNT  
COST CENTER \_\_\_\_\_

For each type of bank account that you prepare deposits, complete the survey information below (in red). **Reply to [sfsmail@fhsu.edu](mailto:sfsmail@fhsu.edu).** For example, if you prepare deposits for both FEE and ACTIVITY accounts, you will need to reply with the necessary information for both types. However, if you prepare deposits for multiple departmental (FEE) accounts, you will **not** need a separate stamp for each departmental account, as you will simply fill in the Cost Center (formerly Org Key) on the bottom line of a FEE ACCOUNT endorsement stamp. The same rule applies for multiple ACTIVITY and ATHLETICS Cost Centers. In order for us to pre-order the appropriate number of stamps, a reply with your department's information is requested by **Friday, February 10, 2017**. If you have any questions please do not hesitate to contact our office at **785-628-4461**.

*Please complete and reply to [sfsmail@fhsu.edu](mailto:sfsmail@fhsu.edu).*

#### **FEE ACCOUNT (Used for Departmental Accounts)**

*List all Cost Centers (Org Keys):*

*Contact Person:*

*Current # of stamps (generic and personalized):*

*Estimated # of generic stamps needed:*

#### **ACTIVITY ACCOUNT (Used for Student Organizations & Misc. Accounts)**

*List all Cost Centers (Org Keys):*

*Contact Person:*

*Current # of stamps (generic and personalized):*

*Estimated # of generic stamps needed:*

#### **ATHLETICS ACCOUNT**

*List all Cost Centers (Org Keys):*

*Contact Person:*

*Current # of stamps (generic and personalized):*

*Estimated # of generic stamps needed:*

#### **IMPREST ACCOUNT**

*Contact Person:*

*Current # of stamps (generic and personalized):*

*Estimated # of generic stamps needed:*

-Student Fiscal Services, (785) 628-5251

### Attention University Support Staff and Unclassified Professional Staff

**The 2016-2017 Staff Development Fund Application Deadline is February 1, 2017.** Applications need to be submitted electronically and progress through the approval process (applicant, chair/supervisor, and dean/vice president) by the deadline date. When submitting your application, please be aware of earlier department/college deadlines as well.

Instructions for accessing the process in Lotus Notes: Open Lotus Notes Workspace. Use Ctrl O **or** Command O **or** go to the top menu and click File, pull down to Application and then Open. Any of these will bring up the "Open Application" box. Next to "Look in" it might say "On My Computer." Click the arrow next to this box to switch it to "LNapps/FHSU." In the box below, scroll down to "apps" and open, then scroll down to "Staff Development" and open. The process will open and will also be placed on your Workspace for future use. Please read the Staff Guidelines and Instructions prior to completing the Application Form. Additional information can be found on our web site: <http://www.fhsu.edu/adminfin/staff-development/>.

If you have any questions or would like assistance accessing the application on your Workspace and/or completing the Application Form, please feel free to contact me by phone at 4251 or responding to this email. Thank you!

**Staff Development Committee:**

Kathy Herrman  
David Storer  
Marcia Tacha  
Lynn Adams  
Robert Duffy  
Kristin Rupp

-Sandra Stricker, Administration and Finance

**EVENTS****2017 Campus Campaign Hot Chocolate Bar**

Wednesday, February 1, 7:30am to 10:00am

Memorial Union Stouffer Lounge

Come enjoy a toasty beverage in celebration of FHSU's Campus Campaign. Invite your colleagues along; the more that attend, the better your chance of winning warm, hand-delivered donuts for your office.

You'll also want to register to win a pair of Encore Series tickets to the performance of Barefoot in the Park.

So, please join us tomorrow morning, and take your hot chocolate to-go or stay and sip awhile!

-Hayley Bieker, Director of Communications and Marketing

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**World Café (Café du Monde)**

Every Wednesday this semester, 4:30pm to 6:00pm

Memorial Union Sunset Lounge

**Faculty and students are invited to come enjoy biscotti, speak and learn languages, and share international experiences and culture.**

We celebrate and promote an atmosphere of global culture and diversity on our campus. Discussions offer varied international perspectives- on everything from recent U.S. elections to climate change.

Come & go as you please- Merci!

-Andrée Brisson, Study Abroad, [a\\_brisson@fhsu.edu](mailto:a_brisson@fhsu.edu)

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**Grant Writing Workshops**

Wednesday & Thursday, February 1-2 & 8-9, 3:30pm – 5:00pm

Memorial Union Prairie Room

**Introduction to Grant Writing-** Suitable for the beginning grant writer, or if you need a refresher!

Wednesday, February 1

Thursday, February 2

**Advanced Grant Writing** - This workshop will cover strategies for proposal development and writing. It is recommended that participants have a basic knowledge and/or some experience with grant proposals.

Wednesday, February 8

Thursday, February 9

All workshops are scheduled for 3:30PM – 5:00 PM in the Memorial Union Prairie Room.

Please visit <http://www.fhsu.edu/academic/gradschl/ossip/workshops/> for more information regarding the February workshops.

You may register for workshops at <http://www.fhsu.edu/academic/gradschl/ossip/Workshop-RSVP/>. Although registration is not required, it is helpful for planning.

Suggestions for additional workshop topics are always welcome.

-Leslie Z. Paige, Office of Scholarship and Sponsored Projects

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**Blood Drive**

Monday, February 6, 9:00am – 4:30pm

McMindes Hall Tiger Pride Room

Residential Life is proud to sponsor a blood drive with the American Red Cross on Monday, February 6, from 9:00am to 4:30pm, in the McMindes Hall Tiger Pride Room.

An estimated 38 percent of Americans are eligible to give blood; but of those, less than 10 percent actually donate each year. If you are healthy and eligible, please come out to donate. Most donations take about an hour, so book your appointment, roll up your sleeve and become a part of the lifesaving mission of the Red Cross. If you don't know if you're eligible, show up to find out.

You can sign up in the Residential Life Office or online at <http://www.redcrossblood.org/give/drive/driveSearch.jsp>. (zipcode: 67601; Feb. 6th in McMindes Hall).

**Drive Details:**

Drive Date: Monday, February 6

Drive Times: 9a.m.-4:30p.m.

Contact phone number: 785.628.4245

Residential Life: McMindes Hall 126

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**Facebook Marketing for Business**

Thursday, February 16, 1:00pm to 4:30pm

Memorial Union Trails Room

The Management Development Center is pleased to offer *Facebook Marketing for Business*.

This interactive workshop will teach participants how to make their Facebook page excel at driving traffic and increasing engagements. You will learn how to create and curate content that will resonate with your target market. We will look at what Facebook can help you accomplish and how to get followers to your Facebook page. Have you ever looked at the Insights page or Ad Reports and tried to make sense of the numbers, wondering how you can utilize them to improve future ads and posts? We'll cover that, along with the different types of Facebook Ads you can run and how to make them effective. [This workshop requires the use of a laptop computer](#) (If you do not have a laptop available, please contact the MDC office at 785-628-4121).

Your registration fee is either complimentary or significantly reduced thanks to your FHSU Vice President. Please register through the Management Development Center Application on Lotus Notes: [Management Development Center](#) (Click on Workshop registration).

Contact Conni Dreher at (785) 628-4121 or [cdreher@fhsu.edu](mailto:cdreher@fhsu.edu), if you need assistance with registration.

### TGOF Pregame Party & Faculty/Staff Appreciation Night

Tuesday, Feb. 21, 4:00pm-5:30 p.m.

Eagle Communications Hall, Robbins Center

Join area alumni, friends, faculty, staff and students for a pregame social prior to the FHSU Tiger men and women's basketball teams taking on the University of Nebraska-Kearney at Gross Memorial Coliseum. You won't want to miss this family-friendly event! The pregame social is being held in conjunction with the "Tiger Gold on Friday" program and FHSU Faculty/Staff Appreciation Night at the Gross Memorial Coliseum.

Game information: Women Tip off at 5:30 p.m. | Men Tip off at 7:30 p.m.

All faculty and staff receive two complimentary upper level tickets to the FHSU vs. UNK basketball games courtesy of FHSU Athletics. Tickets may be picked up at the Athletics Office Monday, Feb. 20, from 8 a.m.-4:30 p.m., Tuesday, Feb. 21, from 8 a.m.-Noon, or during the pregame party. To purchase additional tickets, contact FHSU Athletics at 785-628-4050.

**NO COST; RSVP requested by Wednesday, February 15. Visit <http://ow.ly/E3CO307Whq1> to register.**

**But wait, there's more...**The Alumni Association has partnered with FHSU's Collegiate DECA club to collect clothing donations for the new Tailored for Tigers initiative on campus. Established by Felix Albl '16, current graduate student, Tailored for Tigers aims to provide business majors in the W.R. and Yvonne Robbins College of Business and Entrepreneurship and other FHSU students with affordable essential clothes necessary for the employment search, business presentation and other activities. A store will be set up in Forsyth Library for students to try on and rent business attire for a nominal fee (to cover cleaning costs). ***Alumni and friends attending the pregame party may bring their clothing donations for collection at the event.***

Thanks to our event sponsors: Jeff Pinkney CPA INC, Eagle Communications, Tiger Gold on Friday (TGOF) Committee, FHSU Athletics, and FHSU Alumni Association.

-Karl Pratt, Communications Program Coordinator

### Earth Day Celebration

Friday, April 21, 11:00am to 1:00pm

On the Quad

**We will be celebrating Earth Day on Friday, April 21, and all are welcome to join in this tradition of honoring the Earth!**

Students, Faculty, Staff, and the Hays community are all invited to have an Earth Day table on the Quad, from 11:00am to 1:00pm.

In past years, Learning Communities, classes, clubs, and the Hays community have participated, and interdisciplinary presentations on bees, endangered species, and water conservation have been highlighted. WE have also had events taking place all week.

ALL ARE WELCOME! COME JOIN US!

Please contact Andr e Brisson if interested in participating: [a\\_brisson@fhsu.edu](mailto:a_brisson@fhsu.edu), or 785. 628.4782

### SHARE WITH STUDENTS

#### Tips and Tricks to Successfully Present at a Professional Conference

This is a great opportunity for anyone who mentors research students. Please come and encourage your students to attend if they are planning to present research at a professional conference such as FHSU's Scholarly & Creative Activities Day (SACAD) or a regional/national/international meeting.

The first of three workshops will be presented by Dr. Arvin Cruz **February 1, at 3:30pm, in Forsyth Library's South Study Area**. Learn what the reviewers are looking for; what criteria and standards they are using; and what category you should enter.

For more information on this and future workshops in this series, visit [www.fhsu.edu/library/tlc/present](http://www.fhsu.edu/library/tlc/present).

Presented by Forsyth Library, in Partnership with the Scholarship Environment Committee and the Office of Scholarship and Sponsored Projects.

### Graduate Scholarly Experience (GSE) Grant Applications

The purpose of the Graduate Scholarly Experience (GSE) Grant Program is to engage graduate students with meaningful scholarly/creative/research activities. All current Fort Hays State University graduate students are eligible to apply for grants up to \$500. Approved projects may not receive the full amount of funding requested.

If funded, grant expenditures must be complete no later than June 10, 2017.

Applications may be for consumable supplies for proposed research/scholarly/creative work OR to help defray costs for travel to present the results of such work.

**Completed applications submitted on or before February 13, 2017, will be given the highest priority for possible funding.** No paper or emailed applications will be accepted.

*This grant program has been made available with support from the Scholarship Environment Committee and the Office of Scholarship and Sponsored Projects, with funding made available by the graduate School.*

For more information and applications, go to: <https://fhsu.infoready4.com/#competitionDetail/1757410>.

Please contact Leslie Paige at [lp Paige@fhsu.edu](mailto:lp Paige@fhsu.edu) with questions.

### STUDENT ABSENCES

### Student Absences – Student Government Association

The following members of the Student Government Association will be traveling to Topeka to participate in Higher Education Day at the Capitol. The students will be leaving on Tuesday, **January 31 at 1:45pm**, and will return Wednesday, **February 1, 2017, after 7 pm**. The students are to contact their professors about any missed coursework.

- Kayelani Kirschbaum
- Shea Mesik
- Irvin Lozano-Astudillo
- Ulises Gonzalez
- Hannah Hanson
- Adam Schibi
- John D. Colclazier
- Jasmine Turley
- Patrick D. Roscoe
- Madison Milstead
- Emily Brandt
- Ashley Templeton
- Brent Hirsch

*-Keegan Nichols, SGA Advisor*

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### Student Absences - Association of Fraternal Leadership Values (AFLV) Conference

The following students will be traveling to Indianapolis, Indian for the AFLV Conference (**Wednesday-Sunday February 1-5**). The students are to contact their instructors about any missed coursework.

- Colin McIver
- Andrew Doan
- Jacob Brubaker
- Samantha Montgomery
- Katelyn Proberts
- Hannah Billinger
- Amber Isom
- Alex Collins

*-Edith Reza-Martinez, Coordinator of Student Involvement*

To submit an article for Tiger Daily, please create a **new** message and email it to [tigerdaily@fhsu.edu](mailto:tigerdaily@fhsu.edu) before **10:00 a.m.** Items received after 10:00 a.m. will run the next business day. Submissions will be accepted only from FHSU faculty, staff, and student organizations. **Submissions must include** a headline, body text, and contact information only. **Attachments, graphics and images will not be published (including signature line graphics)**, but links to web pages may be included. Submitter is responsible for quality of content, which will be copied/pasted directly. **Replies to this message will not be responded to. Please send any inquiries regarding a Tiger Daily article directly to the submitter.** Only one Tiger Daily message will be sent per day.