6-27-2016

Purchase Order: Library equipment

Purchasing Division, State of Kansas Department of Administration

Follow this and additional works at: http://scholars.fhsu.edu/library_bldg

Recommended Citation
Purchasing Division, State of Kansas Department of Administration, "Purchase Order: Library equipment" (2016). Forsyth Library. 129.
http://scholars.fhsu.edu/library_bldg/129

This Document is brought to you for free and open access by the Buildings and Facilities at FHSU Scholars Repository. It has been accepted for inclusion in Forsyth Library by an authorized administrator of FHSU Scholars Repository.
I hereby certify that there are sufficient unencumbered funds in the allotment or appropriation from which this request is to be paid; that the items listed are required for the function of this agency. Purchase of the items listed below and/or the encumbrance of necessary funds is requested.

The following equipment is to be delivered to the library building, Fort Hays Kansas State College, uncrated, inspected, assembled if necessary, and set in place in the designated area as per attached plan.

GROUP II

Carrels, individual student desks.

WORK INCLUDED:

This specification and accompanying plans provide for furnishing and installing study carrels in the arrangements as indicated. All electrical items which are built into or mounted on the units shall be completely wired ready to plug into receptacles furnished by others.

SUBSTITUTIONS:

"Or equal" shall be construed to mean equal in the opinion of the owner. Each proposal shall be accompanied by a supplement naming the manufacturer and giving comprehensive specific data. Variations from the following specifications shall be plainly identified.

Suppliers proposing equipment of materials, design or manufacture which differ from that specified shall submit in detail layout drawings, illustrations, and specifications outlining their proposal as to quality, quantity, accessory items, construction, etc.

NOTE: FOR UNUSUAL ITEMS INDICATE SOURCE OF SUPPLY ON REVERSE SIDE.
SAMPLE:

Samples shall be submitted to Fort Hays Kansas State College, Hays, Kansas, without obligation to the college so that true and accurate comparisons may be made. Failure to comply with the requirements of this paragraph shall be construed by the owner as proper grounds for disqualifying any bid.

SPECIFICATIONS:

The carrels shall be modular and modern in design. They shall consist of starter and adder units and shall be assembled as indicated on the drawing. They shall be so constructed that at a later date they may be rearranged in diversified assemblies to meet changes in educational requirements.

CONSTRUCTION:

The units shall be 50" high x 36" wide. The upright columns shall be 2" x 2" of not less than 18 gauge steel providing knockouts to facilitate continuous concealed wiring (AC and Audio), and equipped with 1-7/8" non-marking adjustable glides. The front legs shall be 1-1/8", 18 gauge square tubing equipped with a 1-3/8" adjustable glide.

The wing panels and backs shall be 34" high providing a distraction-free enclosure 21" high above the desk. These same panels shall extend 13" below the desk surface, thus affording a modesty and disturbance-free shield. The wings shall be no less than 3/4" thick and the backs no less than 5/8" thick.

The desk shall be 23" deep with 1-1/4" self-edged front and shall be free of knee space restricting aprons.

All surfaces and edges shall consist of high pressure velvet furniture finish laminates which conform to NEHMA specifications with regard to abrasion, surface resistance to boiling water, cigarette burn test, color fastness test, flexible strength test, modules of elasticity, deflection of rupture test and test of stain resistance. The
laminates shall be bonded with a moisture proof glue to a 41 lb. density core stock, specifically engineered to provide a telegraph-free surface. Color shall be selected from manufacturer's standard patterns.

A nine inch shelf shall be furnished above the desk to provide a mount for the light fixture. The shelf shall also serve as a storage area for student materials.

ELECTRICAL FACILITIES:

A grounded electrical system shall be incorporated in the design of each carrel. Two convenience outlets shall be furnished in each unit. One shall be located just above the desk surface for the use of teaching devices. The second outlet shall be located near the top of the carrel to serve as a receptacle for the light.

The light shall consist of a specially designed fixture providing a 25 Watt, 30" fluorescent tube with aluminum reflector shaped to furnish uniform distribution of light throughout the closure. The fixture shall be cushion mounted, 9" in from the back, for proper study light positioning. The bulb shall be completely enclosed within the housing for safety and protection purposes. A prismatic lens shall diffuse the light and provide a non-glare light source. The front of the fixture shall be surfaced with matching plastic laminate.

STANDARD OF QUALITY:

The following reference to catalog numbers are those of "MODUKARELS" as manufactured by Monroe Industries, Inc., Wichita, Kansas. It is the prime intent of these specifications and applicable drawings to show and define the essential minimum standards with regard to the quality of material, construction and educational specifications required of these study carrels.

Double-faced units grouped as follows:
9 groups back to back, 5 double units each group (90)
4 groups back to back, 3 double units each group (24)
1 group back to back, 4 double units (8)
1 group 6 double units (12)
7 groups back to back, 1 double unit each (14)

Single-faced units grouped as follows:
38 groups 5 each (190)
1 group 7 each (7)
2 groups 6 each (12)

Monroe Industries Modukarels or equal - @ $75.00 26,775.00

GROUP III

<table>
<thead>
<tr>
<th>Code</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>28</td>
<td>1</td>
</tr>
<tr>
<td>29</td>
<td>4</td>
</tr>
<tr>
<td>30</td>
<td>3</td>
</tr>
<tr>
<td>31</td>
<td>1</td>
</tr>
</tbody>
</table>

Atlas case, 30" wide x 27" deep x 44" high, flush ends and panel back, five pull out shelves with 3" clear space between each shelf area approx. 24" x 25". Stainless steel legs, walnut finish to match circulation desk. Sjostrom #476 or equal

New book display cases, 42" long by 29" wide x 49½" high including card tack back board, equipped with stainless steel legs, walnut finish to match circulation desk, Sjostrom #477 or equal - @ $100.00 400.00

Newspaper racks, table type, 43" long x 26" wide x 30" high, holds 10 newspaper display rods, stainless steel legs, walnut finish, Sjostrom #470A or equal - @ $85.00 255.00

Dictionary stand, 22" wide x 16" deep x 44" high. 1 adjustable shelf, sloping top with retaining edge, finish walnut to match circulation desk, Sjostrom #475 or equal - @ $75.00 75.00

GROUP IV

<table>
<thead>
<tr>
<th>Code</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>32</td>
<td>10</td>
</tr>
</tbody>
</table>

Book trucks, 30½" long x 16" wide x 36" high, truck to have 2 upper shelves and a bottom shelf, equipped with 2 swivel and 2 stationary casters with rubber tread, edges equipped with rubber bumpers, walnut finish to match circulation desk, Sjostrom Model 173B or equal - @ $70.00 700.00
Depressable book truck, 32" high at back, 28" high at front, 31" long by 22" wide, depressable top covered with linoleum, top depressed as books are placed on top, equipped with 2 swivel and 2 stationary casters, equipped with bumpers and kickplate, walnut finish to match circulation desk. Sjostrom #474D or equal — @ $150.00 600.00

GROUP V

Card catalog file, 72 drawer, 40" wide, 63 5/8" high, 17" deep, precision machined card tray for 7.5 x 12.5 centimeter card, equipped with two compartment pull label sizes 3/4" x 1" and 3/4" x 3 7/32", with stainless steel legs equipped with adjustable glides, walnut finish to match circulation desk. Sjostrom #491-72 with #191-D card pull or equal — @ $750.00 9,000.00

GROUP VI

Desks, exit control and book return units, each unit to consist of following (Sjostrom Centura 400 line numbers used for identification purposes.) All units are 36" wide x 27 1/2" deep x 39" high. Laminated tops, closed base. Walnut finish to match circulation desk.

- 2 #450 corner units
- 2 #452 station units
- 1 #454 cabinet unit
- 1 #453T truck port
- 1 #455RT book return unit
- 2 #451 finished end panels
- 1 #250A\ gate, 36" @ $2,000.00 4,000.00

Desk, circulation, (first floor), to consist of following units. (Sjostrom Centura 400 line numbers used for identification purposes.) All units are 36" wide x 27 1/2" deep x 39" high. Laminated plastic top, open base, satin aluminum legs. Finish is to be walnut, sample finish to be submitted to head librarian for approval prior to awarding of contract.

- 2 #450 corner units
- 2 #451 finished end units
- 1 #452B station unit with additional drawers
2 #454 cabinet unit with sliding doors
5 #455 open shelfway unit with 2 adjustable shelves
4 #455T truck ports
2 #455RT book return units
2 #456 card file unit with five standard card trays for 5" wide cards
1 #458 station/charge unit well type, removable cover and 8 trays for 3" wide cards
1 #458A station/charge unit well type, removable cover, 5 trays for 3" wide cards and 4 card drop slots
1 #459 station charge machine unit with 4 drop card slots

Desk, circulation (second floor), same as first floor unit except has one additional #455T book truck port

GROUP VII

37 3
Projection screen, size 60 x 60, wall type spring roller, automatic roller lock, surface glass beaded, complete with mounting brackets, Da-Lite Model Video B or equal

GROUP VIII

38 5
Record players, play up to 17½ records, standard or microgroove speeds 16, 33 1/3, 45, 78 rpm, 12 watt amplifier, without speakers, equipped with 3 double headsets, plug-in dual sapphire ceramic cartridge. Audiotronics Corporation Model 400R/8 or equal – @ $100.00

Audiotronics Corp.
7428 Bellaire Ave.
North Hollywood, California

39 5
Recorders, tape, speeds 7½, 3 3/4, 1 7/8 i.p.s. plays 7" reel, half track, 20 watt all transistor amplifier equipped 1 double headset, 3 digit counter, Audiotronics Corporation, Model ATC-110 or equal – @ $150.00

$750.00
**GROUP IX**

40  4  
**Tables, card catalog reference, 6' long, 24" wide, 42" high, laminated plastic top, stainless steel legs, Sjostrom Model 415A or equal**  @ $130.00  520.00

41  1  
**Table, cumulative book index, wood top with stainless steel legs, 7'6" long, 40" wide, 57 5/8" high with 2 shelves. Walnut finish, Sjostrom Model 412C8**  550.00

42  4  
**Tables, index, 8' long, 54" wide, 39" high, wood top, stainless steel legs, walnut finish, Sjostrom Model 419 or equal**  @ $280.00  1,120.00

43  7  
**Tables, micro film reader, 48" wide, 34" deep over all, extension 18" wide x 10" deep on right, top laminated plastic, metal legs, Art Metal #L35AD-B8 or equal**  @ $100.00  700.00

**GROUP X**

44  2  
**Desks, modular construction, laminated plastic top, 70" x 36" self edged, and 1 box drawer and 1 file drawer in pedestal on left, flush end on right, 29" high with 47" x 24" return unit and unit 15" wide below return top, one each modesty panel 47" long by 19" high inset 6" from approach side on return unit. Complete with one pair legs and necessary clamps. Steelcase #42914S/1L w/SP42-T4924 top, 42444 unit, 4218-19BP back panel, 421829CLC legs and 4xCL-5 clamps, color of top and finish to be selected later, Steelcase Nos. or equal**  @ $350.00  700.00

45  1  
**Desk, shelf unit, 60" long x 12" high, with 3" high guard rail, color #500 metallic grey, Steelcase #4760 and 4761 guard rail, or equal**  40.00

46  1  
**Desk, 45 x 30 fixed bed typewriter desk with single pedestal on the right. Three box drawers, #500 metallic grey with #2601 silver grey laminated plastic top, #1472 Steelcase or equal**  140.00

47  9  
**Modular units, consisting of tops, walnut textolite, 19 3/4" wide, 27½" high and finished end panels, lengths as follows: 2 T - 9619, 5 T - 6019, 2 T - 8419, 19 end panels #EP2-1418, color to be selected, Steelcase Nos. or equal**  800.00
<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Notes</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>48</td>
<td>4</td>
<td>Bookcases, dimensions 37½&quot; wide x 42&quot; high x 15&quot; deep, Steelcase #1596 with built-in plastic laminated top. Color to match metal reference librarian's desk</td>
<td>@ $111.50</td>
<td>446.00</td>
</tr>
<tr>
<td>49</td>
<td>23</td>
<td>Tables, occasional, size 26&quot; x 16&quot; x 23&quot; high, laminated plastic tops, self edge, metal legs, colors to be selected later, Steelcase #22T34 or equal</td>
<td>@ $30.00</td>
<td>690.00</td>
</tr>
<tr>
<td>50</td>
<td>3</td>
<td>Tables, multi-purpose 36&quot; x 60&quot;, chrome legs, laminated plastic top, self edged. Walnut color, Steelcase #2960 or equal</td>
<td>@ $80.00</td>
<td>240.00</td>
</tr>
<tr>
<td>51</td>
<td>87</td>
<td>Tables, library, size 48&quot; x 72&quot;, top with 60&quot; x 36&quot; chassis to create 6&quot; overhang on all sides, laminated plastic top self edged, walnut finish, reinforced leg frame with U shaped steel channels, metal finish to be selected. Steelcase #297248 modified or equal</td>
<td>@ $125.00</td>
<td>10,875.00</td>
</tr>
<tr>
<td>52</td>
<td>23</td>
<td>Tables, library tables, round 60&quot;, laminated plastic top, self edged, walnut finish, reinforced leg frame with U shaped channels, metal finish to be selected. Steelcase #296000 or equal</td>
<td>@ $85.00</td>
<td>1,955.00</td>
</tr>
<tr>
<td>53</td>
<td>2</td>
<td>Tables, multi-purpose 60&quot; x 36&quot;, laminated plastic top, self edged, walnut finish reinforced leg uprights, metal color to be selected. Steelcase #296036 or equal</td>
<td>@ $70.00</td>
<td>140.00</td>
</tr>
<tr>
<td>54</td>
<td>1</td>
<td>Table, ditto, 96 x 48, Steelcase #299648 or equal</td>
<td></td>
<td>140.00</td>
</tr>
<tr>
<td>55</td>
<td>1</td>
<td>Table, metal, office, 15 x 30 x 29, laminated plastic top, grey finish, silver grey top, Steelcase #1684, #2601 top or equal</td>
<td></td>
<td>45.00</td>
</tr>
</tbody>
</table>

**GROUP XII**

OMMITTED

**GROUP XIII**

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Notes</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>57</td>
<td>2</td>
<td>File cabinets, ten double drawer, 3 x 5 card file outside width, 12 7/8&quot; x 52 3/8&quot; high, 28 9/16&quot; deep, color #500 metallic grey, Steelcase #1821 or equal</td>
<td>@ $180.00</td>
<td>360.00</td>
</tr>
<tr>
<td>Code</td>
<td>Qty</td>
<td>Description</td>
<td>Specification</td>
<td>Source</td>
</tr>
<tr>
<td>------</td>
<td>-----</td>
<td>-------------</td>
<td>---------------</td>
<td>--------</td>
</tr>
<tr>
<td>58</td>
<td>4</td>
<td>Microfilm cabinets, 9 drawer</td>
<td>each drawer partitioned to accommodate 4 rows of 100 ft. film reels, each drawer to hold 68 reels of 35 mm film. Color grey, without lock. Bell and Howell 19103</td>
<td>@ $225.00</td>
</tr>
<tr>
<td>59</td>
<td>2</td>
<td>Counter units, each unit to consist of 2 storage cabinets. Storage cabinets (counter unit) with doors, 38 9/16&quot; wide, 28 9/16&quot; deep, 41 1/4&quot; high with 2 adjustable shelves. Base with toe space on door opening side, continuous laminated top, type G for above units. #500 metallic grey finish, top #2601 silver grey, Steelcase #1882 or equal</td>
<td>@ $300.00</td>
<td>600.00</td>
</tr>
<tr>
<td>60</td>
<td>1</td>
<td>Counter unit to consist of 3 storage cabinets, 38 9/16&quot; wide x 28 9/16&quot; deep, 41 1/4&quot; high with 2 shelves, without doors, base with toe space on opening side, continuous laminated top, #2605 mist green, #500 metallic grey finish, Steelcase #1883 or equal</td>
<td></td>
<td>400.00</td>
</tr>
<tr>
<td>61</td>
<td>2</td>
<td>Files, rotary flexline stands, single tier, 12&quot; complete with acceleration ring, 150 panels, 12&quot; high, 6 3/8&quot; wide Post Index #1205OSR and Panel #612T or equal</td>
<td></td>
<td>525.00</td>
</tr>
<tr>
<td>62</td>
<td>7</td>
<td>Files, 5 drawer letter size, grey #1745 Steelcase or equal</td>
<td></td>
<td>700.00</td>
</tr>
<tr>
<td>63</td>
<td>2</td>
<td>Storage cabinets, 36&quot; wide x 18&quot; deep by 78&quot; high, equipped with 4 adjustable shelves, color grey, All Steel Equipment #3487 or equal</td>
<td>@ $60.00</td>
<td>120.00</td>
</tr>
<tr>
<td>64</td>
<td>2</td>
<td>Convertible sliding door cabinet, 60&quot; long x 19 3/4&quot; wide x 29&quot; high. Top laminated plastic, color of top #3601 silver grey, finish #500 metallic grey, Steelcase #14328-D or equal</td>
<td></td>
<td>250.00</td>
</tr>
</tbody>
</table>

**GROUP XIV**

<table>
<thead>
<tr>
<th>Code</th>
<th>Qty</th>
<th>Description</th>
<th>Specification</th>
<th>Source</th>
<th>Unit Price</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>65</td>
<td>105</td>
<td>Chairs, walnut armrest, laminated vinyl upholstery, 25&quot; wide, 37&quot; high, seat height 17&quot;, metal legs, seat foam rubber over full coil construction, 52 ganged, 53 single upholstery colors and metal colors to be selected later, Steelcase #1245 or equal</td>
<td>@ $50.00</td>
<td>5,250.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
66 2 Chairs, with arms. Curved back adjustable chrome finish, metal base, vinyl and fabric upholstery. 25" wide, 19" deep with between arms 20 3/4" adjustable from 16 3/4" to 20 1/2" high. Color to be selected, Steelcase No. 1281 or equal - @ $105.00 210.00

67 1 Chair, posture without arms, 17" wide, 15 3/4" deep, adjustable from 16 3/4" to 20 1/4" high, enameled metal frame, vinyl and fabric upholstery, Steelcase #1289 or equal 50.00

68 13 Chairs, steno, posture, 17 1/4" wide x 15 3/4" deep, seat adjustable 16 1/4" to 20 3/4", vinyl upholstery, #500 metallic grey, color of upholstery to be selected later, Steelcase #275 or equal - @ $35.00 455.00

69 800 Chairs, side, contoured seat and back, steel welded frame, seat width 17 1/2" depth 17 3/4", 17" high, overall height 32 1/4", vinyl upholstery. Stackable, colors to be selected later. Steelcase #1276 or equal - @ $17.00 13,600.00

GROUP XV

70 27 Stools, tubular steel base with 1" diameter legs, rubber cushioned glides, 1" cushioned seat, seat height 18" to 25", footing 14" diameter. Baked enamel finish, vinyl upholstery colors to be selected. Cramer Model MD-S2 or equal - @ $20.00 540.00

71 10 Stools, counter height, seat 17 1/2" wide x 14 1/4" deep, back 13" wide, 30" high, glide spread 22", are welded, tubular steel base with 1" diameter legs and 19" fixed footring; rubber cushioned glides, 1 1/8" diameter precision steel non-revolving spindle with famous Cramer sealed swivel bearing, aluminum seat plate and spider uni-cast in one piece, with replaceable all-around bumper. Specially designed, molded foam seat cushion 2 1/2" thick, round stool seat cushions are 1" thick. Waterfall design welted seat cover. One piece, spring steel, semi-rigid upright, one-plate, self-positioning contoured back with concealed all-around protective bumper, foam back cushion 1" thick, removable upholstery covers, finger-tip adjustments for seat height, seat depth and back height, durable baked enamel finish. Cramer Model 6E-22U or equal - @ $30.00 300.00
<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
<th>Supplier</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>72</td>
<td>24</td>
<td>Stools, step, casters retract, rubber safety tread, 14&quot; high, Cramer Kik-Step Style KS1 or equal</td>
<td>Cramer Industries, Inc. 625 Adams St. Kansas City, Kansas 66105</td>
<td>$360.00</td>
</tr>
<tr>
<td>73</td>
<td>1</td>
<td>Book charging machine, Addressograph Model 12-19 date recorders with rotary dater equipped for 80 column tab card gauge, to match existing equipment</td>
<td>Addressograph Multigraph Corp. 940 North Waco Wichita, Kansas</td>
<td>$53.00</td>
</tr>
<tr>
<td>74</td>
<td>3</td>
<td>Electric erasers, 50-60 cycle, AC, 7½ ft. cord, Gaylord Model #509 or equal</td>
<td>Gaylord Brothers 155 Gifford St. Syracuse, New York</td>
<td>$43.50</td>
</tr>
<tr>
<td>75</td>
<td>1</td>
<td>Book labeler, Se-Lin labeler including platen assembly, 1 roll Se-Lin base strip, 1 roll Se-Lin clear strip, heating iron, Teflon shield, instruction handbook</td>
<td>Gaylord Brothers 155 Gifford St. Syracuse, New York</td>
<td>$189.50</td>
</tr>
<tr>
<td>76</td>
<td>1</td>
<td>Mail cart, 26½&quot; long x 16&quot; wide, approx. 38&quot; high, chrome plate steel frame, 5&quot; heavy duty wheels</td>
<td>Folding Canvas Corp. 1316 W. Main St. Oklahoma City, Oklahoma</td>
<td>$40.00</td>
</tr>
<tr>
<td>77</td>
<td>1</td>
<td>Globe, floor model, 16&quot; hand crafted in walnut cradle base, 36&quot; high, Replogle Model RG 8453 or equal</td>
<td>Replogle Globes 1901 N. Narragansett Ave. Chicago, Illinois 60639</td>
<td>$145.00</td>
</tr>
</tbody>
</table>
GROUP XX

78  1
Microcard reader, for use in normal room light, 300 watt projection lamp, 9 7/8 x 10 1/2 viewing screen, adjustable, 23X magnification optical system, card holder to accept up to 5" vertical dimension, Microcard Model Mark VII or equal

Microcard Corp.
West Salem, Wisconsin

GROUP XXI

79  1
Record storage and display cabinet, 44" high, 32" wide, 16" deep equipped with 4 retractable album files, walnut finish, steel legs, Kerstening Model DL 370 or equal

Kerstening Mfg. Co.
504 So. Date St.
Alhambra, California 91802

GROUP XXII

80  1
Record storage cabinet 48" wide, 12" deep, 84" high, capacity 1500 12" records, Grinnan Fixture Co. Model GS4812 or equal

Grinnan Fixture Co.
R. D. #3
Minerva, Ohio

GROUP XXIII

81  1
Bulletin board directory, Style 300 glass door building directories, size 28" wide x 40" high, interchangeable letter type, satin chrome frame, hinged glass door with lock to hang for surface wall mounting, for interior use.

Bulletin Board & Directory Products
724 Broadway
New York 3, New York