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Guidelines for the Athletic Complex

Fort Hays Kansas State College

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GUIDELINES FOR THE OPERATION

AND SCHEDULING OF ACTIVITIES IN

THE M. C. CUNNINGHAM AND PAUL B. GROSS

PHYSICAL EDUCATION-ATHLETIC CENTER

The M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is the hub of all athletic and scholastic activities at Fort Hays State. The M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is the facility for regional events as well as other college related athletic activities. The M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is the home of all intercollegiate activities.

The M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is dedicated to physical education, M. C. Cunningham, and provides a working pool, a swimming pool, a gymnasium, a track, a field house, a basketball court, and a lounge. The M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is the home of all intercollegiate activities and the M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is the home of all intercollegiate activities.

Paul B. Gross Physical Education-Athletic Center is used for the regular athletes, basketball, pool, and other. Fall Semester 1973-74. It is the home of all intercollegiate activities and includes a pool, a gymnasium, a track, a field house, a basketball court, and a lounge. The M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is the home of all intercollegiate activities and the M. C. Cunningham and Paul B. Gross Physical Education-Athletic Center is the home of all intercollegiate activities.

The building has been designed and will be utilized for a wide variety of purposes. These include educational, recreational, and cultural activities offered for the benefit of the student, faculty and staff of the college as well as the community of Hays and Western Kansas. The optimal use of the building for the above purposes shall be encouraged at all times.

M. C. Cunningham Hall and Paul B. Gross Memorial Coliseum serve as the hub of all health, physical education, recreation, and athletic activities at Fort Hays Kansas State College. The new multi-use complex serves students in a number of ways and provides a modern athletic facility for regional events as well as other college related non-athletic activities. M. C. Cunningham Hall is the home of all HPER related activities.

The classroom and research lab section of the complex is dedicated to retired FHS president, M.C. Cunningham, and contains a swimming pool, a corrective training room, offices, classrooms, handball courts, and four regulation-sized gymnasiums for class instruction and the extensive FHS intramural program.

Paul B. Gross Memorial Coliseum is named for the former athlete, basketball coach and athletic director who shared more than 35 years of his life with FHS. It is the home for all indoor athletic events and includes a pro-turf floor for both basketball games and track meets. The fieldhouse seats 7,000 for basketball contests and can seat approximately 10,000 for concerts or other similar programs.

The building has been designed and will be utilized for a wide variety of purposes. These include educational, entertainment and recreational activities offered for the benefit of the student, faculty and staff of the college as well as the community of Hays and Western Kansas. The optimum use of the building for the above purposes shall be encouraged at all times.

Operating hours for the building will be as follows:

7:30 a.m. - 10:30 p.m. Monday-Friday

8:00 a.m. - 5:00 p.m. Saturday

1:00 p.m. - 5:00 p.m. Sunday

These hours will be in effect while classes are in session during the fall semester. During Thanksgiving, Christmas vacation and between semesters, operating hours will be posted. This schedule will be subject to change as building operations are evaluated.

The responsibility for the operation of the building will be divided among the chairman of the physical education department, director of athletics, and the associate director of athletics who will coordinate all the scheduling of activities in both the physical education facilities and the Gross Coliseum. The President shall establish a committee consisting of the vice-president for administration and finance, chairman of the physical education department, associate director of athletics, and two students, with the responsibility to:

1. Develop general policy guidelines to insure the effective utilization of the building consistent with goals of Fort Hays Kansas State College.

The M. C. Cunningham Hall and Paul B. Gross Memorial Coliseum is primarily for the use of the students of Fort Hays Kansas State College. Its facilities will be available to members of the faculty and staff as well as the community of Hays and the surrounding area only to the extent that such use does not interfere with student use.

The following groups shall have use of the facilities under the circumstances listed below:

Students (undergraduate and graduate) who are currently enrolled at Fort Hays Kansas State College and possess a student identification

card may use the building at any time it is open. Priority will be given to classes, athletics, organized student intramurals and organized recreational activities in that order.

Student wives or husbands may use the facilities on the same basis as a student if they possess a valid recreational facilities fee card which can be purchased in the athletic office for one (\$1) dollar per semester by the student for his or her spouse. These cards are non-transferrable.

Students' children are not allowed to use the building except during the family swim time.

Faculty-staff children - same as student children. See family swim time. Faculty, staff and non-student, 18 years or older, may use the building when it is open for recreation in the handball and swimming area only if they hold a valid recreational facilities fee card. This card may be purchased in the athletic office at the cost of : \$5.00 - faculty and staff per semester

\$8.00 - non-student, 18 years or older, per semester

Students not enrolled in a scheduled physical education class and fee card holders may obtain locker and towel service by presenting their valid I.D. or fee card to the business manager located in the athletic office and paying a \$2.00 deposit. Upon presentation of the deposit receipt at the appropriate issue room, a combination lock, locker, and towel will be issued. Only combination locks issued by the physical education department will be allowed to be used in the dressing area.

Before leaving the college or upon failure to renew their fee card, each person must check out of their locker and return their towel and lock to the appropriate issue room. The original deposit receipt will be returned

and upon presentation to the business manager in the athletic office, the \$2.00 deposit will be returned.

EQUIPMENT:

Recreational sports equipment may be checked out by persons eligible to use the facility. Equipment checked out will be the responsibility of the person who signed for it. If equipment is not returned at the designated time, the person responsible for the equipment will be charged.

SMOKING:

Smoking in Cunningham Hall will be permitted in the student lounge and office areas only.

Scheduling:

1. The associate athletic director shall coordinate the scheduling of all activities in the complex.
2. The associate athletic director is authorized to schedule events in the Gross Coliseum and negotiate all agreement and arrangements incident to such use of the coliseum consistent with the policy guidelines established by the committee and in accordance with applicable rules, regulations and procedures and policies of the college.
3. The associate athletic director may grant firm reservations for authorized events provided he uses diligence and his best efforts in determining the probable dates for known events which might be scheduled in the coliseum.
4. Use fee guidelines for the use of the complex have been established by the appropriate college authority. A copy of these fees is on file in the office of the associate athletic director. These guidelines permit

certain uses of the complex by members of the college community without payment of fees.

Fee Schedule:

A. Facilities involved:

1. Paul B. Gross Coliseum
2. Swimming pool
3. Wrestling room
4. Gymnasium
5. Gymnastic gym
6. Dance studios
7. Classrooms
8. Handball courts

B. Types of groups to be charged the use fee:

1. The group is non-student
2. Non-college affiliated, non-sponsored groups
3. Any group or organization including student, faculty or non-academic employees of the college.
 - a. which charges admission to the function involved or
 - b. which solicits donations at the function involved or
 - c. which derives a financial profit or
 - d. which declares a dividend among its members

C. Responsibility for preparation and approval of the use fee schedule

1. Schedules of use fees shall be prepared by the Business Office subject to approval by the Vice-president for Administration and Finances

D. Collection of use fee

1. The business officer or his representative shall collect the use fee.
2. A written contract may be required for any facility requiring a use fee.

E. Charges in addition to the use fee

1. Any request or requirement for special services, equipment, labor or materials shall be furnished on a cost reimbursement basis in addition to the use fee.

Use Fee:

A. Paul B. Gross Coliseum

1. A basic charge has been established for the first floor of the coliseum only, and a separate charge established for an activity that would use the entire coliseum including the floor and balcony seating. The basic charge would include utilities, minimum amount of security, and custodial services. Based on the minimum charge of \$10.00 per hour for utilities, a basic charge of \$100 for custodial services for the first floor, \$300 for the entire coliseum and security at \$5.00 per hour per man, the following charges are proposed:

	8-12 or 1-5	6 p.m. to Midnight	8 a.m. to Midnight
First Floor:	\$150	\$175	\$300
Entire Arena:	\$300	\$325	\$450

The above charges would be a basic charge, and additional charges would be made, depending on the type of activity and the service required. Some of the additional services anticipated for which a charge would be made are: additional security, setting up of the stage, operating of the public address system, operating of the lighting system, car parkers, clock operators in the case of athletic events, ticket takers, ticket sellers.

It would be the obligation of the institution to determine at the time the lease was signed. The leasee would have no option to furnish his own staff in the areas of security or operators of equipment.

SALES:

Fort Hays Kansas State College reserves the exclusive right to conduct or control the sale of any item in the building including, but not limited to food, beverages, programs, novelties, souvenirs, records, books, and pictures.

HAZARDOUS ACTIVITIES--DAMAGES:

No user shall operate or permit to be operated any engine, motor or other machinery, or use any gas, electricity, or inflammable substance in the building without prior written approval. All electrical connections of any kind must be made by college personnel under direction of the building maintenance supervisor and all house equipment must be operated by building personnel.

A user shall be responsible for the payment of any and all damage to the building, fixtures or equipment sustained from his use, whether caused by the user or his patrons, ordinary wear and tear excepted.

SMOKING:

Smoking is restricted to the lobbies, and hallways of the balcony in the Paul B. Gross Coliseum during activities. It is prohibited on the floor and in the seating area of the coliseum.

SWIMMING POOL OPERATION AND POLICIES

The swimming pool will be leased at a charge of \$10.00 per hour. This charge would include the services of two lifeguards and would be a basic charge and additional charges would be made for other services provided.

The pool will be available for open swimming whenever classes, intramurals, or swimming proficiency tests are not scheduled and life guards are available.

RENTAL GROUPS:

I. Time

- A) Tuesday or Friday - 6:30 - 10:30 p.m.
- B) Saturday - 8:00 - 12:00 a.m.
- C) The above times are the only times the pool will be available for rental.

II. Fee

- A) The rental fee shall be \$10.00 per hour
- B) The rental fee shall be \$5.00 for any half hour in excess of an hour.

If a group uses the pool for an hour and 15 minutes, they will be charged for an hour and a half, which would be a fee total of \$15.00.

- C) The college business office will bill the sponsor of the group renting the pool.

III. Eligibility for rental groups

- A) Everyone is required to rent the pool except the physical education swimming classes and the college intramurals (men and women), therefore, any group other than the previously mentioned groups must rent the pool and pay the rental fee.
- B) Minimum size of the group shall be eight people per group.

IV. Rules and Regulations

- A) A college lifeguard must be on duty during the rental period.

These lifeguards will be assigned through the college upon rental confirmation.

- B) Groups from 8-15 must have one lifeguard, any group over 15 must have two lifeguards on duty. When the sponsor makes the rental confirmation, please designate how many people will be in the group including all adult supervisors. With this information we will know how many lifeguards you will need.

- C) Lifeguards will not be allowed to give any swimming instruction. They are strictly lifeguards. If Boy Scout groups need someone for instruction purposes, please relay this information to the person accepting the rental confirmation. We will make every effort to supply you with such a person if they are available.

- D) Number of adult supervisors or sponsors

- 1) Any group of one sex (male or female) less than 15 people should have one adult supervisor
- 2) Any group of one sex (male or female) having 15 or more people must have two adult supervisors.
- 3) Any mixed group of boys and girls must have two adult supervisors, one male and one female because of dressing room supervision.
- 4) All adult supervisors must be dressed in a swim suit at pool side for the duration of your groups swim period.
- 5) Groups which damage or excessively litter or damage the dressing facilities or pool shall NOT be permitted to rent the pool in the future. Additional rental charges will be assessed for any damage or littering.

- E) All groups must provide their own swim suits and towels. Only regular swim suits will be allowed, NO cut-off blue jeans, shorts, etc.
- F) No outside equipment may be brought into the pool such as scuba diving equipment, canoes, artificial floating devices, toys, etc.
- G) All rules in the pool and dressing room facilities must be adhered to or the group shall not be permitted to rent the pool in the future.
- H) All swimmers are kindly asked to cooperate with the lifeguards' request to make the pool area safe for everyone.
- I) The lifeguard has the authority to ask anyone to leave the pool area if his conduct is unreasonable or is such that it endangers himself or others about him.

FAMILY SWIMMING:

I. Times

- A) Thursday - 6:30 - 9:00 p.m.
- B) Sunday - 1:00 - 2:30 p.m.

II. Eligibility for family swimming

- A) Any adult fee card holder (faculty, staff or any adult not employed by the college) and family. There will be a fee of \$1.00 per semester and a card issued for identification purposes. The fee may be paid to the Business Manager in the Athletic Office at Gross Field House.
- B) Any Fort Hays State college students' spouse and family. There will be a fee of \$1.00 per semester and a card issued for identification purposes. The fee may be paid to the Business Manager in the Athletic Office at Gross Field House.
- C) Family is defined as immediate members of the family only. This includes the father, mother and children of the family.

- D) Only those specific persons mentioned above shall be allowed to enter the pool during family swim time.

III. Rules and Regulations

- A) Children must be accompanied and supervised by their own parents. Parents supervising children must wear swim suits and be at pool side while their child is swimming.
- B) NO OUTSIDE EQUIPMENT may be brought into the pool such as scuba diving equipment, artificial floating devices, toys, etc.
- C) Everyone must provide their own swimsuit, only regular swimming suits will be allowed, NO CUT-OFF blue jeans, shorts, etc.
- D) Towels will be furnished by the college for fee card holders only.
- E) I.D. cards must be presented to the lifeguard before entering the pool.
- F) Lifeguards will NOT be allowed to give any swimming instructions. They are strictly lifeguards.
- G) The lifeguard has the authority to ask anyone to leave the pool area if his conduct is unreasonable or is such that it endangers himself or others about him.
- H) All swimmers are kindly asked to cooperate with the lifeguards' requests to make the pool area safe for everyone.

RECREATIONAL SWIMMING:

I. Times

- A) Monday, Tuesday, Wednesday, Thursday, Friday - 3:30 - 6:30 p.m.
- B) Monday and Wednesday - 3:30 - 10:30 p.m.
- C) Tuesday and Friday - 6:30 - 10:30 p.m. only if the pool is NOT being rented
- D) Saturday - 1:00 - 5:00 p.m. and Sunday - 3:00 - 5:00 p.m.

II. Eligibility for recreational swimming

- A) Any college student currently enrolled at FHS
- B) Any adult fee card holder
- C) Any college students' spouse. There will be a fee of \$1.00 per semester and a card issued for identification purposes. This card may be obtained in the athletic office.
- D) Only those specific persons mentioned above shall be allowed to enter the pool during recreational swimming time.

III. Rules and Regulations

- A. Lifeguards will NOT be allowed to give any swimming instruction. They are strictly lifeguards.
- B) Everyone must provide their own swimsuit. Only regular swimming suits will be allowed, NO CUT-OFF blue jeans, or physical education gym shorts allowed in the swimming pool.
- C) College I.D. cards, fee cards, and student spouse cards must be presented to the lifeguard before entering the pool.
- D) No outside equipment may be brought into the pool such as scuba diving equipment, canoes, surf boards, artificial floating devices, etc.
- E) The lifeguard has the authority to ask anyone to leave the pool area if his conduct is unreasonable or is such that it endangers himself or others about him.
- F) All swimmers are kindly asked to cooperate with the lifeguards' requests to make the pool area safe for everyone.

HANDBALL COURT RESERVATION POLICIES

FOR THE FALL SEMESTER ONLY

Only one court reservation period per person per day will be accepted. The reservation must include the names of the players who will be using the court for that particular period.

Telephone reservations will be accepted on the day of play only by an attendant in the men's equipment room. Telephone 628-4420. The individuals in whose name the reservation was made must appear at the reservation desk in the reserved period and present proper identification in order to receive the reservation slip. All reservations not picked up by the time the reservation was due to begin will be automatically cancelled.

Telephone reservations will be accepted on the designated day of play only from faculty, staff, and community people who have purchased a recreational fee card.

Fee card reservation periods for the fall semester are as follows:

11:30 - 1:30 Tuesday-Thursday

5:30 - 6:30 Monday-Wednesday

Participants are requested to observe a 50-minute playing period. The class dismissal bell will signal the end of the playing period.

The courts are to be cleared and in the event there is no one waiting for the courts, continued play may resume at the next bell.

Class schedule for the fall semester:

8:30 - 9:20 Monday-Wednesday

Weekend play: Reservations will be accepted on the day of play

8:00 a.m. - 5:00 p.m. Saturday

1:00 p.m. - 5:00 p.m. Sunday

Your suggestions for fair and equitable use of these courts are requested and welcomed.

GYMNASTIC GYM #132

11:30 MWF Class

Gymnastics practice - Men - 3 p.m. - 6 p.m.

- Women 12:30 - 2 p.m.

Supervised

Open Workout Time

WRESTLING ROOM #136

1:30 TTH Class

9:05 - 10:20 TTh

Wrestling Practice 3:30 - 6 p.m.

The following areas will be open for use only when adequate supervision is available.

Rehabilitation # 147

Gymnastics gym # 132

Wrestling room # 136