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12-11-1968

### Memorandum regarding noise in the library

Marc T. Campbell

*Fort Hays Kansas State College*

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1968

MEMORANDUM

TO: President Cunningham  
Dean Garwood  
Dean Jellison  
Mr. Keating  
Dr. Burnett

DATE: December 11, 1968

FROM: Marc Campbell

SUBJECT: Noise in Library

- A. Complaints regarding noise have been received directly from students, indirectly from the suggestion box in library lobby, and from the recent Principal-Counselor Conference.
- B. Noise has been caused by:
  - 1. Talking - principally by students loafing instead of studying.
  - 2. Traffic - 20 to 600 students moving about.
  - 3. Chair movement when people sit down or get up.
  - 4. Operation of library equipment - book trucks, elevator, copier, et cetera.
  - 5. Janitors conversing while cleaning in the evening.
  - 6. Physical layout - low ceiling and floor covering reflect sounds.
- C. Possible remedies include:
  - 1. Posting more "Quiet Please" signs - this has been done in the past and signs are frequently stolen.
  - 2. Janitors working more quietly - this has been mentioned to library janitor and he has asked his workers to cooperate.
  - 3. Employ extra library staff and let them devote more time to disciplining students rather than providing library research assistance.
  - 4. Improve the attitude of some students who are not considerate of their fellow students in the library.
  - 5. Install carpeting - this would do more to solve the problem than previous four points. Initially, main traffic arteries should be carpeted, from lobby to circulation desks, around indexes and card catalogs, and around magazine browsing area.

Signed \_\_\_\_\_