

10-6-2003

## **Fort Hays State University Faculty Senate Minutes, October 6 , 2003**

FHSU Faculty Senate

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Fort Hays State University Faculty Senate  
Minutes for Regular Meeting on Monday, October 6<sup>th</sup>, 2003

The meeting was called to order at 3:30 P.M. by **President Patrick**.

**1. Approval of Minutes of Prior Meeting**

1a. September 2, 2003 minutes (see Attachment A) and sign-in roster (see Attachment B)  
No changes were requested. Senator Trout made a motion for approval, seconded by Senator Stark.

**2. Announcements and Information Items (no action required)**

2a. Information from the Kansas Board of Regents: **President Patrick**

- Council of Faculty Senate Presidents met in September, and went on a retreat. Several ideas were discussed at the retreat:
  - The idea of a statewide library consortium was explored
  - New methods of statewide collaboration of research was discussed. The previous year's plan regarding this initiative was reviewed. Possible avenues include the creation of a statewide research database, and conducting research meetings. These meetings may be conducted virtually for convenience.
  - Faculty are encouraged to share any ideas regarding the collaboration of Kansas faculty in research.
  - The Board of Regents is looking into new ways of working with the Kansas Legislature pertaining to salaries.

2b. Report from the President's Cabinet

- The disaster drill recently held at FHSU was successful but preparedness for a variety of disasters could be improved. To assure a higher level of preparedness from a faculty perspective, UAC will explore this issue.
- President Patrick discussed the faculty awards system. Three awards are available: Teacher Innovator Award, Teacher Innovator Scholar and Mediated Classroom Teacher. The candidates are first nominated by their fellow faculty members. Next, the department chairs select a single candidate per award category and sends those selections to the dean. Finally, the assistant provost ranks the nominees and the Council of Deans choose the winner.
- Provost Gould discussed the change in the number of awards (17 to 7) and the increase in the stipend attached to the awards.

2c. Ad Hoc Committee on Faculty Retention

- Retaining faculty was explored. Looking into creating committee to examine methods of retention. If you want to participate let President Patrick know. Will have AAUP representation on committee.

2d. Faculty Senate web site

- President Patrick stated that typically the Faculty Senate President maintains the senate web site. This year President Patrick will work with Suzanne Klaus in performing this task, considering her expertise in web design. Shortly all Faculty Senate records will be posted on that site.

2e. Standing Committee meeting times, dates, and location

- It is requested that all committees identify meeting times, dates, and locations for the semester.
- All committees are required to keep minutes and submit them to the Faculty Senate.

President Patrick requested that Erika Taylor of the Student Government Association be allowed to speak to the Faculty Senate:

- Ms. Taylor informed the Faculty Senate of the plan to organize students towards a massive clean-up of trash on campus. The Leader is planning on reporting on this event, as well as the campus recycling initiatives.

### 3. Reports from Committees

#### 3a. Academic Affairs: Martha Holmes

- **Recommendation 104\_003:** Approval of INT 336, INT 655, INT 685
  - All courses were approved.

#### 3b. Student Affairs: Robert Howell

- The committee met, and selected this year's Who's Who on Campus student recipients.

#### 3c. University Affairs: David Goodlett

- **Recommendation 104\_004:**
  - The Faculty Senate strongly requests and encourages, when a permanent administrative position is to be filled, that the appropriate administrators of Fort Hays State University take measures to notify the entire FHSU employee community, and as broad a range as is feasible beyond the university, of the opening to be filled, how to apply for the position, and what the qualifications are for that position. At a minimum, the information should be provided on Lotus Notes to all faculty and staff. These procedures would accord a desired respect to the university community and would likely increase diversity in many areas, e.g. women, of the university administration.

Recommendation was unanimously approved

#### 3d. By-Laws and Standing Rules: Dan Kulmala

- The committee explored the definition and comparisons between the following Faculty Senate terms: Motion, Recommendation and Resolution.
- The possible change to the bylaws in regards to the need of having at least two candidates to run for a Faculty Senate executive position was discussed.
- The potential of removing the July Faculty Senate meeting was explored. This topic was discussed by the Faculty Senate.
- Provost Gould noted the need of the July meeting to address the recently Selcuk University initiative.

#### 3e. Marketing and Strategic Academic Partnerships: Win Jordan

- The committee looked into the process in which marketing takes place at FHSU.
- Tonja Vallin and Cindy Elliot were invited to answer questions regarding campus marketing.

#### 3f. Ad hoc Teaching Evaluation Committee: President Patrick

- The committee explored the use of public student evaluation forms versus any generated at FHSU.
- The question of the effectiveness of peer review versus student evaluations was discussed.

#### 3g. Ad hoc Good Teaching Practices Committee: President Patrick

- It was reported that a significant amount of information is available, and is in the process of being compiled.

#### 3i. Executive Committee: President Patrick

##### **Recommendation 104\_005:**

- The new Faculty Awards process being implemented on campus would be enhanced by faculty participation beyond the nominal stage. Therefore, the Faculty Senate requests that faculty be involved in the ranking of candidates, and the selection of the recipients, for the Outstanding Teaching Award, Outstanding Research Award, Outstanding Service Award, and Faculty Member of the year.

The recommendation was unanimously approved

This year, each committee is requested to engage several topics, but are free to choose that which each committee deems most relevant:

- The Academic Affairs Committee is investigating the issue of plagiarism and the practice of offering problems or topics course over three times (three times rule). In addition, the question of how best to evaluate Virtual College courses was discussed.
- The Bylaws Committee looking into officer election procedures and the issue of July Faculty Senate meetings.
- The Marketing and Strategic Academic Partnerships Committee will look into monitoring the efforts of international virtual college staffing, and the implications of university strategic marketing partnerships.
- The Student Affairs Committee completed the “Who’s Who on Campus” evaluation, and noted the ongoing goal of better communication with the Student Government Association.
- The University Affairs Committee discussed the topic of determining what vision the university should adopt and welcomes the input from faculty on this matter. In addition, campus diversity, disaster preparedness, policy for department mergers, and faculty participation of ranking and selection of candidates for awards will be addressed.

#### **4. Reports From Liaisons**

4a. Instructional Technology Policy Advisory Committee: Gavin Buffington

- The committee is scheduled to meet on Wednesday, October 8<sup>th</sup>.

4b. International Programming Team: Dosse Toulaboe

- The committee did not meet

4c. Virtual College Advisory Committee: Sue Symns

- The committee did not meet

4d. Classified Senate: Tom Martin

- FHSU will host the Regents Council of Classified Senate on October 10th

4e. AQIP and Institutional Effectiveness Committee: Chris Crawford

- The use of the Balanced Scorecard
- The AQIP annual update data is currently on the FHSU website
- The AQIP systems portfolio
- AQIP vital criteria 8 and 9

4f. Report from AAUP liaison: Douglas Drabkin

The following report was submitted:

#### AAUP Liaison Report to Faculty Senate – 10/6/03

With regard to contract negotiations, faculty negotiators think that progress is now being made. The two sides are close on three more items: the Reduction in Force policy, which would determine how firings would be handled in times of financial exigency, Professional Travel funding, and Tenure. It is still not clear how close the two sides are on Grievance policy. It seems fairly certain that the faculty raise this time will be somewhere between 2 ½ and 3 percent.

- The Fort Hays chapter of AAUP would like to bring to the Faculty Senate’s attention that there will be a state-wide AAUP-sponsored conference at the University of Kansas on Saturday October 18. The topic will be academic freedom, and Prof. Dennis Dailey will be present to talk about his ordeal.

4g. Student Government: Robert Howell

- All Student Government committees have been selected
- The SGA will host a “Clean and Green” campus trash clean-up event

4h. General Education: Martha Holmes

- The committee is studying possible changes in \_\_\_\_\_ and will create an ad-hoc committee to explore further

4i. Faculty and Staff Development Committee: Provost Gould

- Unrecognizable
- 4j. Library Committee: Douglas Drabkin  
The following report of activities was submitted:

University Library Committee Liaison Report to Faculty Senate – 10/6/03

There are two new projects involving Forsyth Library that should be of interest to the Faculty Senate.

First, in cooperation with the Department of History, the Library has agreed to catalog and format for the web the archives of the Kansas Cosmosphere in Hutchinson, which is now part, in some sense, of the Smithsonian Institution in Washington, D.C. Included in these archives are many one of a kind items such as astronaut diaries and blueprints for the Saturn rockets. History students will be trained by Library staff in cataloging before being sent to Hutchinson, and perhaps to D.C., to work as interns. John Ross expects the relationship between FHSU and the Cosmosphere to grow.

Second, in cooperation with the Department of Geosciences, and with special funding from Topeka, the Library has agreed to set up a training center at our university for librarians and city managers to learn to use GIS technology to plan for disasters as well as to plan for the economic development of their communities. This is scheduled to start up next summer. Prof. Lisichenko can perhaps fill you in on some of the details.

John Ross would like to bring to the Faculty Senate's attention that the Library is very interested in getting involved in further cooperative arrangements with academic departments. So if you have any ideas, speak with him.

- Richard Lisichenko described the basic structure of the proposed GIS disaster program.

4k. Graduate Council: Steve Trout

- The Graduate Council is scheduled to meet on Wednesday, October 10<sup>th</sup>.

4l. Research Environmental Task Force: John Heinrichs

- The task for discussed the creation of a road map regarding approaches towards improving the research environment at FHSU.
- Several goals have been selected:
  - Define the goals for a research environment
  - Identify what can be done at this time to improve research faculty
  - An online survey will be implemented to better determine what areas should be addressed

4m. Faculty Research Association: Steve Trout

- There will be a research presentation on October 17<sup>th</sup> in the library courtesy of John Ross, director of Forsyth Library. The presenters will be Chris Crawford, Carol Patrick, and Greg Farley. Each professor will present his/her research in a casual manner for those who are not familiar with their academic disciplines. Also at that meeting, the research newsletter "Research Matters" will be discussed. The first issue is almost complete.

**5. Old Business**

- No old business

**6. New Business**

- No new business

**7. Adjournment of Regular Faculty Senate Meeting**

Motion to adjourn made by Senator Siegrist, Seconded by Senator Trout  
Meeting was adjourned at 4:17

