

6-2-2003

## **Fort Hays State University Faculty Senate Minutes, June 2, 2003**

FHSU Faculty Senate

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Fort Hays State University Faculty Senate  
Minutes for Regular Meeting of Monday, June 2, 2003

The meeting was called to order by Faculty Senate President John Heinrichs.

**1. Approval of Minutes of Prior Meeting**

1a. May 6, 2003 minutes (see Attachment A) and sign-in roster (see Attachment B)  
Corrections to the minutes were made. Senator Haggard moved, Senator Patrick second. Minutes were approved as corrected.

**2. Announcements and Information Items (no action required)**

- 2a. Information from the Kansas Board of Regents
- Status of the Regents' Faculty of the Year Awards  
The Regents are awaiting all of the plans for implementation from all regent schools. Because not all schools have their plans in place, the process has been delayed until Fall. Awards should be given in November or December.
  - COFSP Research Collaboration initiative  
Build a database at each institution as to who is doing what research and who is willing to collaborate.
- 2b. Report from the President's Cabinet  
Discussion on Virtual College instructors.

**3. Reports from Committees**

3a. Academic Affairs: Fred Britten

**Recommendation 103-025:** Approval of MUS 291 (American Popular Music) for the General Education Program – see Attachment C for first page of proposal  
The course was approved.

**Recommendation 103-026:** Approval of GSCI 630 (Geostatistics and Spatial Data Analysis) – see Attachment C for first page of proposal  
There was some discussion as to statistical information overlapping with other statistics courses. There were attachments to the original form from those departments stating there was no overlap.  
The course was approved.

**Recommendation 103-027:** The Faculty Senate recommends the following additions to the current FHSU policy on Pass/No Credit courses: (see Attachment D)  
There was one opposed, the recommendation passed.

**Recommendation 103-028:** The Faculty Senate recommends that departments may offer course material under a variable title course up to three times without being required to submit an Application for a New Course document for Faculty Senate approval.

The Faculty Senate further stipulates that the Application for a New Course documentation and review be exempted for courses that exist only because of limited term external contracts that are subject to termination outside the scope of the university. It is not in the best interest of the Senate to consider such courses as permanent additions to the catalog.

The Faculty Senate further notes that those courses that have been offered more than three times be immediately submitted to Faculty Senate for review by completing the Application for a New Course form.

Finally, the Faculty Senate recommends that departments be honestly diligent in tracking the number of times such classes are offered and seek faculty Senate review as a means to strengthen their course offerings.

Senator Lisichenko moved to amend the recommendation to strike “up to three times”, and replace it with “up to three years”.

Senator Jordan moved to amend the amendment to read “no more than three semesters in a three-year period.” The amendment to the amendment passed 13 to 9.

The amendment failed 4 in favor, 17 opposed, 2 abstentions.

Senator Heinrichs moved to amend to insert “with the substantially same title” following “up to three times”. It was seconded. The amendment passed with two abstentions.

Senator Heinrichs also moved to amend the recommendation to insert “A limited terms shall not exceed three years.” Senator Lisichenko seconded the amendment. Senator Heinrichs withdrew his amendment.

Senator Heinrichs moved to amend the recommendation to read, “Renewal of such a limited term contract would require that the courses be submitted for approval.” Senator Jordan seconded the amendment. The amendment passed, with one abstention.

The recommendation passed as amended with one abstention.

**Resolution 103-029:** The Faculty Senate reminds department chairs that movement from a lower division to an upper division course where there has been a substantive content change should be reviewed by the Academic Affairs Committee

Senator Goodlett moved to delete the words “where there as been a substantive content change”. The amendment passed.

The amended resolution passed two opposed and one abstention.

3b. Student Affairs: Rich Lisichenko  
Did not meet last month.

3c. University Affairs: David Goodlett  
The committee did meet and were presented with information in regards to the telephone training.

3d. By-Laws and Standing Rules: Neil Patrick

**Resolution 103-030:** At the end of each semester, committee chairs shall provide the Faculty Senate secretary with committee attendance records to be attached to the final Faculty Senate minutes.

There was one opposition, the resolution passed.

3e. Marketing and Strategic Academic Partnerships: Steve Trout  
No Report

3f. Ad hoc Teaching Evaluation Committee: Carol Patrick

No meeting this month.

3g. Ad hoc Virtual College Governance Framework Committee: Ray Johnson  
No meeting.

3h. Ad hoc Good Teaching Practices Committee: Sondra Schwetman  
No meeting.

3i. Executive Committee: John Heinrichs

**Resolution 103-024 (Second Reading):** The Fort Hays State University Faculty Senate urges that any full time faculty member who teaches courses offered through the Virtual College carry a base course load no larger than that of other full time faculty members. Moreover, research and service expectations for future full time faculty should be the same as those that typically apply to current full time faculty members.

Senator Goodlett moved that the resolution be moved to the Marketing and Strategic Academic Partnerships Committee. Senator Britten seconded the motion.

Senator Morin was concerned that by referring this to committee, the Faculty Senate will not have a voice in this matter.

The motion to refer the resolution to committee failed - 8 in favor, 16 opposed.

The resolution passed - 19 in favor, 1 opposed, 4 abstentions

**Resolution 103-031:** The Faculty Senate assigns the Marketing and Strategic Academic Partnerships Committee the task of observing the international education activities of the Virtual College. In particular, the committee will (1) monitor the general quality of the instruction and the overall effects of the workloads of FHSU instructors involved in international Virtual College education using the standards developed by the ad hoc Good Teaching Practices Committee and (2) provide advice to the Faculty Senate, the President, the Provost, and the Virtual College Advisory Committee regarding quality, workload, and related University policies. Pursuant to its mission, the Committee shall interview instructors, students, and administrators and examine relevant teaching evaluations. The Committee shall not evaluate the performance of individual instructors or the quality of individual courses.

Senator Jordan moved to insert “using Faculty Senate approved standards” and strike “the standards developed by the ad hoc Good Teaching Practices Committee” Senator Crawford seconded. The amendment was passed.

**Recommendation 103-032:** The Faculty Senate recommends that the advice provided by the Senate's Marketing and Strategic Academic Partnerships Committee play a substantial role in all Administration reviews of University policy regarding international Virtual College instruction. The Faculty Senate also recommends that adequate support be provided to the committee to accomplish the task of monitoring international Virtual College instruction. This support would include access to instructors, students, and staff members for surveys and interviews as well as teaching evaluations, with appropriate precautions to protect confidentiality. Support to the Committee could also include, as mutually agreed by the Faculty Senate and FHSU Administration, costs of travel to observe directly the instructional processes at international sites and interview students and instructors at those sites.

Both resolution and recommendation passed.

**Recommendation 103-033:** The Faculty Senate recommends that Fort Hays State University implement a system for online publishing of syllabi with the following features:

- \* Access to syllabi limited to FHSU students, faculty, and staff
- \* Clear warnings (possibly using a click-through pop-up window) that (a) syllabi do not represent binding commitments and are subject to change and (b) syllabi may not be reproduced and distributed except for academic purposes by FHSU students, faculty, and staff.

The recommendation passed.

#### **4. Reports From Liaisons**

4a. Instructional Technology Policy Advisory Committee: Gavin Buffington  
No report

4b. Student Government: Robert Howell  
No report

4c. Faculty and Staff Development Committee: Chris Crawford  
The committee has not met since the last Faculty Senate meeting.

4d. AQIP: Robert Scott  
They are in the process of finding the replacement for Rob Scott

4e. Classified Senate: Tom Martin

4f. International Programming Team: Dosse Toulaboe  
No report

4g. Institutional Effectiveness Committee: Stephen Schleicher  
The meeting was cancelled and has not been rescheduled.

4h. Library Committee: Eugene Rice  
No meeting

4i. Report from AAUP liaison: Vacant  
No report

4j. General Education: Martha Holmes  
Committee discussed two proposed courses, not decisions were made.

4k. Virtual College Advisory Committee: Glen McNeil  
No report

4l. Graduate Council: Steve Trout  
They did meet, but there is no report.

#### **5. Old Business**

#### **6. New Business**

Senator Goodlett thanked President Heinrichs for his hard work. President Heinrichs thanked all committee chairs, members, and senators for their hard work throughout the year. President Heinrichs then turned the meeting over to President Patrick.

#### **7. Adjournment of Regular Faculty Senate Meeting**

Senator Goodlett moved to adjourn the meeting, Senator Jordan seconded. The meeting adjourned at 5:00 pm.