6-27-2016

Department Requisition: Library Bureau

Business Office, Fort Hays Kansas State College

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**DEPARTMENT REQUISITION**

<table>
<thead>
<tr>
<th>PR</th>
<th>GROUP</th>
<th>ORDER</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

**Vendor Name and Address**

Library Bureau  
5453 W. 61st Place  
Mission, Kansas 66205  

**ATTN:** Mr. Charles King

**DEPARTMENT REQUISITION NO. 76-117**

**DATE:** August 7, 1975  
**DEPT. NO:** 7001-7 Library

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**Quantity Requested** | **Catalogue No.** | **DESCRIPTION OF ARTICLE OR SERVICE** | **ESTIMATE** |
|-----------------------|------------------|-------------------------------------|--------------|
| 2 ea. | LB12909.1 | 18' range steel bookstack, double faced, 20" deep x 90" high. Each range composed of 61-36" wide units with each unit provided with closed 20" base shelf and 12 - 3' adjustable shelves.  
Color - No. 23 - Fawn Beige | $1500.00 |
| 4 ea. | LB12909.1 | 12' range of steel bookstack, double faced, 20" deep x 90" high. Each range composed of 4 - 36" wide units with each unit provided with closed 20" base shelf and 12 - 3" adjustable shelves.  
Color - No. 23 - Fawn Beige | $2,050.00 |
| 2 ea. | LB12409.2 | 9' range of steel bookstack, double faced, 20" deep x 42" high. Each range composed of 3 - 36" wide units with each unit provided with closed 20" base shelf and 4 - 10" adjustable shelves,  
1 high pressure laminate canopy top of one length approximately 9' 3" long and 2 steel end panels included with each range.  
Color - No. 23 - Fawn Beige | $1200.00 |
| 2 ea. | LB11909.2 | 18' range of steel bookstack, single faced, 10" deep x 90" high. Range composed of 6 - 36" wide units with each unit provided with closed 10" base shelf and 6 - 10" adjustable shelves.  
Color - No. 23 - Fawn Beige | $860.00 |

**Note:** The above equipment is identical to original equipment furnished and supplemental equipment furnished on various contracts since the original installation was furnished. These items will match and intermember with all equipment on our premises from Library Bureau and will provide complete flexibility as we relocate equipment from time to time.

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**Authorized Signature**

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**NOTE:** FOR UNUSUAL ITEMS INDICATE SOURCE OF SUPPLY ON REVERSE SIDE
TO: Mr. Marc Campbell, Director  
Forsythe Library  
Fort Hays Kansas State University  
Hays, Kansas 67601

DATE: August 1, 1975

<table>
<thead>
<tr>
<th>ITEM</th>
<th>CATALOG NO.</th>
<th>DESCRIPTION</th>
<th>UNIT COST</th>
<th>NO. OF UNITS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>12909.1</td>
<td>Per our telecon of July 31, 1975 we are pleased to quote the following equipment budget priced: 18&quot; ranges steel bookstack, double faced, 20&quot; deep x 90&quot; high. Each range composed of 6 - 36&quot; wide units with each unit provided with closed 20&quot; base shelf and 12 - 8&quot; adjustable shelves. Total for the above delivered only in no. 23 fawn beige</td>
<td>$1300.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>12909.1</td>
<td>12&quot; ranges of steel bookstack, double faced, 20&quot; deep x 90&quot; high. Each range composed of 4 - 36&quot; wide units with each unit provided with closed 20&quot; base shelf and 12 - 8&quot; adjustable shelves. Total for the above delivered only in no. 23 fawn beige</td>
<td>$1850.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>12409.2</td>
<td>9&quot; ranges of steel bookstack, double faced, 20&quot; deep x 42&quot; high. Each range composed of 3 - 36&quot; wide units with each unit provided with closed 20&quot; base shelf and 4 - 10&quot; adjustable shelves, 1 high pressure laminate canopy top of one length approximately 9&quot; 3&quot; long and 2 steel end panels included with each range. Total for the above delivered only in no. 23 fawn beige</td>
<td>$1000.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DELIVERY F.O.B.  
PAYMENT TERMS (ITEM 6, REVERSE SIDE)  
Subject to Corporation approval, this quotation is made for immediate acceptance and is subject to change without notice. Deliveries are subject to delays from fire, strikes, or other causes beyond our control.

BY:  
ACCEPTED BY:  
TITLE:  
DATE:  
TELEPHONE:  

DESIGNERS AND MAKERS OF TECHNICAL LIBRARY FURNITURE AND SUPPLIES • STEEL BOOKSTACKS  
MUSEUM CASES  
LB. 4572
TO: Mr. Marc Campbell, Director  
Forsythe Library  
Fort Hays Kansas State University  
Hays, Kansas 67601  

DATE: August 1, 1975

ITEM  | CATALOG NO.  | DESCRIPTION | UNIT COST | NO. OF UNITS | TOTAL
--- | --- | --- | --- | --- | ---
4. | 11909.2 | page 2 18\textsuperscript{1} range of steel bookstack, single faced, 10" deep x 90" high. Range composed of 6 - 36" wide units with each unit provided with closed 10" base shelf and 6 - 10" adjustable shelves. Total for the above delivered only in our no. 23 fawn beige Note: The above equipment is identical to original equipment furnished and supplemental equipment furnished on various contracts since the original installation was furnished. These items will match and intermingle with all equipment on our premises from Library Bureau and will provide complete flexibility as you relocate equipment from time to time. Our current delivery time is 75 to 105 days after receipt of order. Please let me know if you require additional information or I may be of service. |

$60.00

$330.00

DELIVERY F.O.B. Delivered jobsite

PAYMENT TERMS (ITEM 6, REVERSE SIDE)  
Subject to Corporation approval, this quotation is made for immediate acceptance and is subject to change without notice. Deliveries are subject to delays from fire, strikes, or other causes beyond our control.

ACCEPTED BY:  
TITLE:  
DATE:

BY: Charles King  
OFFICE: 5453 W. 61st Place  
Mission, Kansas 66205  

TELEPHONE: 913-384-1124
TO: Mr. Marc Campbell, Director  
Forsythe Library  
Fort Hays Kansas State University  
Hays, Kansas 67601  

DATE: August 1, 1975  

ITEM | CATALOG NO. | DESCRIPTION | UNIT COST | NO. OF UNITS | TOTAL  
--- | --- | --- | --- | --- | ---  
1. | 12909.1 | Per our telecon of July 31, 1975 we are pleased to quote the following equipment budget priced:  
18' ranges steel bookstack, double faced, 20" deep x 90" high.  
Each range composed of 6 - 36" wide units with each unit provided with closed 20" base shelf and 12 - 8" adjustable shelves.  
Total for the above delivered only in no. 23 fawn beige | $650.00 | 2 | $1300.00  
2. | 12909.1 | 12' ranges of steel bookstack, double faced, 20" deep x 90" high.  
Each range composed of 4 - 36" wide units with each unit provided with closed 20" base shelf and 12 - 8" adjustable shelves.  
Total for the above delivered only in no. 23 fawn beige | $650.00 | 4 | $1850.00  
3. | 12409.2 | 9' ranges of steel bookstack, double faced, 20" deep x 42" high.  
Each range composed of 3 - 36" wide units with each unit provided with closed 20" base shelf and 4 - 10" adjustable shelves, 1 high pressure laminate canopy top off one length approximately 9' 3" long and 2 steel end panels included with each range.  
Total for the above delivered only in no. 23 fawn beige | $350.00 | 2 | $1000.00  

DELIVERY | F.O.B.  
PAYMENT TERMS (ITEM 6, REVERSE SIDE)  
Subject to Corporation approval, this quotation is made for immediate acceptance and is subject to change without notice.  
Deliveries are subject to delays from fire, strikes, or other causes beyond our control.  

BY:  
ACCEPTED BY:  
TITLE:  
DATE:  
OFFICE:  
TELEPHONE:  

MOORE BUSINESS FORMS, INC.  
DESIGNERS AND MAKERS OF TECHNICAL LIBRARY FURNITURE AND SUPPLIES • STEEL BOOKSTACKS • MUSEUM CASES  
LB. 4572
<table>
<thead>
<tr>
<th>ITEM</th>
<th>CATALOG NO.</th>
<th>DESCRIPTION</th>
<th>UNIT COST</th>
<th>NO. OF UNITS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.</td>
<td>11909.2</td>
<td>page 2 18' range of steel bookstack, single faced, 10&quot; deep x 90&quot; high. Range composed of 6 - 36&quot; wide units with each unit provided with closed 10&quot; base shelf and 6 - 10&quot; adjustable shelves. Total for the above delivered only in our no. 23 fawn beige</td>
<td></td>
<td>1</td>
<td>$330.00</td>
</tr>
</tbody>
</table>

Note: The above equipment is identical to original equipment furnished and supplemental equipment furnished on various contracts since the original installation was furnished. These items will match and intermingle with all equipment on your premises from Library Bureau and will provide complete flexibility as you relocate equipment from time to time.

Our current delivery time is 75 to 105 days after receipt of order.

Please let me know if you require additional information or I may be of service.

DELIVERY F.O.B. Delivered jobsite

PAYMENT TERMS (ITEM 6, REVERSE SIDE)

Subject to Corporation approval, this quotation is made for immediate acceptance and is subject to change without notice. Deliveries are subject to delays from fire, strikes, or other causes beyond our control.

ACCEPTED BY: ____________________________

DATE: ____________________________

TITLE: ____________________________

OFFICE: 5453 W. 61st Place

MISSION, KANSAS 66205

TELEPHONE 913-384-1124

CHARLES KING

MOORE BUSINESS FORMS, INC.
# REQUEST FOR QUOTATION

**Submit Bid To**

DEPARTMENT OF ADMINISTRATION
DIVISION OF PURCHASES
STATE OFFICE BUILDING - TOPEKA, KANSAS 66612

**IF ADDITIONAL INFORMATION IS DESIRED**

CONTACT MR. STACY A. JOHANSEN PHONE 296-2371

**THIS SPACE FOR BIDDER'S NAME AND ADDRESS**

---

**THIS IS NOT AN ORDER**

<table>
<thead>
<tr>
<th>QUANTITY AND UNIT</th>
<th>ITEMS AND SPECIFICATIONS</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>6 ea.</strong></td>
<td>15' range, steel double face, free standing bookstacks, frames only 20&quot; x 90&quot; with closed 20&quot; base shelves. Consists of 1 each Remington Rand initial section and 4 each additional sections sway braces as needed (no shelves needed)</td>
<td>Mfg. Name &amp; Item No.</td>
<td></td>
</tr>
<tr>
<td><strong>7 ea.</strong></td>
<td>15' range, steel doubleface, free standing bookstacks, frames only 20&quot; x 66&quot; with closed 20&quot; base shelves. Other specifications as stated above.</td>
<td>Mfg. Name &amp; Item No.</td>
<td></td>
</tr>
<tr>
<td><strong>6 ea.</strong></td>
<td>21' range, steel, doubleface, free standing bookstacks, frames only 20&quot; x 66&quot; with closed 20&quot; base shelves. 6 additional sections per unit. Other specifications as stated above.</td>
<td>Mfg. Name &amp; Item No.</td>
<td></td>
</tr>
</tbody>
</table>

Bidder hereby agrees that should bidder be awarded this contract, bidder will not discriminate against any person who performs work thereunder because of race, religion, color, sex, national origin or ancestry.

SHOW TERMS:
DELIVERY WILL BE MADE __________ DAYS AFTER RECEIPT OF ORDER

SIGNED BY:

**DATE MAILED:** May 24, 1974  
**CLOSING:** 2:00 P.M. June 7, 1974  
**QUOTATION NO.:** 94656  
**NUMBER OF ITEMS:** 3  
**DATE OF DELIVERY:** ON OR BEFORE CLOSING DATE  
**SPECIFIED CLOSING DATE:**  

**STAY**  
**ARTICLES TO BE SHOWN:**  
**PRICE:** 2000.00  
**STATE ASSISTANT COLLEGE HC**  
**1974 ISSUED BY:**  
**BOOKSHELVES INSTALLATION? O**

---

Agency Purchase Requisition(s) No. 6149
DELIVERED F.O.B. DESTINATION: FORT HAYS KANSAS STATE COLLEGE - Hays, Kansas

If given an order, bidder agrees to furnish the items enumerated herein at the price(s) and under the conditions indicated.
<table>
<thead>
<tr>
<th>QUANTITY AND UNIT</th>
<th>ITEMS AND SPECIFICATIONS</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 ea.</td>
<td>21' range, steel, singleface, wall hung, bookstack 10&quot; x 90&quot; with closed 10&quot; base and six 10&quot; adjustable shelves per section. Remington Rand 11909.1 initial section and six 21909.1 additional sections per unit.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 ea.</td>
<td>12' range, steel, singleface, wall hung, bookstack 10&quot; x 66&quot; with closed 10&quot; base and six 10&quot; adjustable divider shelves per section. Remington Rand 11609.2 initial section and 3 each 21609.2 additional sections per unit.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 ea.</td>
<td>Nos. 12409.2 and 22409.2 12' range, steel, doubleface, free standing bookstacks, 20&quot; x 42&quot;, each unit with closed 20&quot; base shelf, four 10&quot; adjustable divider shelves per section, and steel end panels 20&quot; x 42&quot;. Sway braces as needed. (Canopy tops to be edge bound as required with backing sheet on bottom. Core to be 3/4&quot; plywood. Pattern to be TI-9542-T. Gunstock Walnut)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 ea.</td>
<td>18' range, steel, doubleface, free standing bookstacks 20&quot; x 66&quot; with closed 10&quot; base shelf. Remington Rand 12609.2 initial section with fine 22609.2 additional sections, eight 10&quot; adjustable shelves per section and sway braces as needed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 ea.</td>
<td>15' range, steel, double face, free standing bookstacks 20&quot; x 66&quot; with closed 20&quot; base shelf and eight 8&quot; adjustable shelves per section. Remington Rand 12609.2 initial section and four 22609.2 additional sections per unit. Sway braces as needed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 ea.</td>
<td>Steel end panels 20&quot; x 66&quot;</td>
<td></td>
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<tr>
<td>30 ea.</td>
<td>No. 11-994-2 Stack Column Clip Label Holder</td>
<td></td>
<td></td>
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<tr>
<td>60 ea.</td>
<td>Dividers for 10&quot; divider shelves (if not furnished with shelves)</td>
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<td></td>
</tr>
<tr>
<td>QUANTITY AND UNIT</td>
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<tr>
<td>-------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>------------</td>
<td>--------</td>
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<tr>
<td>4 ea.</td>
<td>21' range, steel, doubleface, free standing bookstacks 20&quot; x 66&quot; with closed 20&quot; base shelf and eight 10&quot; adjustable shelves per section. Remington Rand 12609.2 initial section and six 22609.2 additional sections per unit. Sway braces as needed.</td>
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</tr>
</tbody>
</table>

Mfg. Name & Item No.  

TOTAL

All materials to be Fawn Deige in color to be compatible with present library colors.

Bids on items comparable to the above are invited, but bidders must submit complete specifications and descriptive materials in order to have their bids considered.
## REQUEST FOR QUOTATION

**SUBMIT BID TO**

**DEPARTMENT OF ADMINISTRATION**

**DIVISION OF PURCHASES**

**STATE OFFICE BUILDING** TOPEKA, KANSAS 66612

---

**IF ADDITIONAL INFORMATION IS DESIRED**

CONTACT MR. Stacy Johansen PHONE 296-2371

---

**THIS COPY FOR YOUR INFORMATION AND FILE**

---

**THIS IS NOT AN ORDER**

---

**FI. HAYS KANSAS STATE COLLEGE, Hays, Kansas**

---

### QUOTATION NO.

**DATE MAILED:** August 20, 1975

**CLOSING:** 2:00 P.M. September 3, 1975

---

1. In communicating always refer to the above "quotation number."

2. In order to receive consideration, one copy of this "request for quotation" with your bid properly filled in, must be signed and returned by the specific closing date.

3. All prices and conditions must be shown. Additions or conditions not shown on this bid will not be allowed.

4. Contracts or purchase orders resulting from this quotation may not be assigned without written from consent of the Director of Purchases.

5. The seller agrees to protect the purchaser from all damages arising out of alleged infringement of patents.

6. Unless otherwise specified, the right is reserved to accept or reject all or any part of your proposal.

7. Discount periods begin on date of delivery and acceptance or receipt, by the receiving agency, or purchase order voucher properly signed, whichever is the latter.

8. Bids totaling over $1,000 must be accompanied by a certified or cashier's check for 5% of the total bid. Annual bid and performance bond may apply by filed and approved prior to the time for the bid opening.

9. All prices quoted are to be less Federal Excise Tax and State Sales Tax.

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### QUANTITY AND UNIT

<table>
<thead>
<tr>
<th>SHEET 1 OF 2</th>
<th>ITEMS AND SPECIFICATIONS</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 each</td>
<td>Remington LB1209.1 18&quot; range steel bookstack, double faced, 20&quot; deep x 90&quot; high. Each range composed of 6-36&quot; wide units with each unit provided with closed 20&quot; base shelf and 12 - 8&quot; adjustable shelves. Color No. 23 - Fawn Beige 72 shelves x $2 = $144.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 each</td>
<td>Remington LB1209.1 12&quot; range of steel bookstack, double faced, 20&quot; deep x 90&quot; high. Each range composed of 4 - 36&quot; wide units with each unit provided with closed 20&quot; base shelf and 12 - 8&quot; adjustable shelves. Color No. 23 - Fawn Beige $8 x 4 = $192.00</td>
<td></td>
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</tr>
<tr>
<td>2 each</td>
<td>Remington LB12409.2 9&quot; range of steel bookstack, double faced, 20&quot; deep x 42&quot; high. Each range composed of 3-36&quot; wide units with each unit provided with closed 20&quot; base shelf and 4 - 10&quot; adjustable shelves, 1 high pressure laminate canopy top of one length approx. 3'3&quot; long and 2 steel end panels included with each range, Color No. 23 - Fawn Beige 12 x 2 = $24.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**SIGNED BY**

**DATE:**

---

**DELIVERY WILL BE MADE**

---

**AFTER RECEIPT OF ORDER**

---

**BIDDER hereby agrees that should bidder be awarded this contract, bidder will not discriminate against any person who performs work thereon because of race, religion, color, sex, national origin, or ancestry.**

---

**STATE OF KANSAS**

---

**MFG. NAME & ITEM NO.**

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<tr>
<td>2 each</td>
<td>Remington LB11909.2 18' range of steel bookstack, single faced, 10&quot; deep x 90&quot; high. Range composed of 6-36&quot; wide units with each unit provided with closed 10&quot; base shelf and 6-10&quot; adjustable shelves. Color No. 23 - Fawn Beige. $\text{36 x 2 = 72}$</td>
<td></td>
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</tbody>
</table>

MFG. NAME & ITEM NO. ________________________________________________________________________

NOTE: The above equipment should match and inter-member with existing equipment and provide flexibility. Alternate products must be demonstrated to agency to assure compatibility.

BIDS ON COMPARABLE PRODUCTS ARE INVITED. INDICATE APPROPRIATE BRANDS AND MODEL NUMBERS.