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**Academic Leadership Journal of Student Research**

As a member of our Review Board, you have been selected to evaluate submissions and assess their merit for publication. Please use this rubric to assess the submissions you are assigned. Indicate your evaluation of each category with an **X** in the appropriate box. Comments concerning the submission are the most helpful part of the review. Please provide clear, actionable suggestions for improvement.

Upon completion of your review, please upload this form through your account. Please strive to return your review to us within 30 days of your receipt of the manuscript; please let us know if this will not be possible.

**On behalf of the *ALJSR*, thank you for your review, dedication, and support.**

**MANUSCRIPT NUMBER**:

**MANUSCRIPT TITLE**:

1. **Rating: Please rate the submission along the categories in the table below. Indicate your evaluation by marking an “X” in the appropriate box (SD – strongly disagree, D – disagree, A – agree, SA – strongly agree). Please include comments.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Evaluation Category** |  |  |  |  | **Comments** |
| 1. The subject of the submission is consistent with the **purpose and scope** of the Journal. | **SD** | **D** | **A** | **SA** |  |
| 2. The submission **adds to the body of knowledge** and will provoke thought among Journal readers. | **SD** | **D** | **A** | **SA** |  |
| 3. The **problem/idea proposed** is clear and concise. | **SD** | **D** | **A** | **SA** |  |
| 4. The author **links the submission to existing literature/discussion** in the field. | **SD** | **D** | **A** | **SA** |  |
| 5. The **discussion** is sufficiently developed and relevant. | **SD** | **D** | **A** | **SA** |  |
| 6. The **findings/ideas** are presented concisely and adequately (tables, figures, etc.). | **SD** | **D** | **A** | **SA** |  |
| 7. The author’s **conclusions** and/or **recommendations** are justified by the perspectives presented and are linked to the introduction and/or review of literature. | **SD** | **D** | **A** | **SA** |  |
| 8. The **conclusions** and/or **recommendations** are sufficiently significant to deserve publication. | **SD** | **D** | **A** | **SA** |  |
| 9. The submission is **written clearly**, English grammar rules are followed, and spelling is accurate. | **SD** | **D** | **A** | **SA** |  |
| 10. The **research methods** are appropriate for the study and are clearly described. | **SD** | **D** | **A** | **SA** |  |
| 11. Correct **statistical procedures** are used and are appropriate for the study’s research paradigm (please write “N/A” if needed). | **SD** | **D** | **A** | **SA** |  |

**II. Recommendation: Please select ONE category and add comments to explain your selection.**

|  |  |  |
| --- | --- | --- |
| **Overall Evaluation** | **Reviewer Rating** | **Comments** |
| Extremely strong; **definitely accept** for publication |  |  |
| Strong; **probably accept** for publication after minor revisions |  |
| Paper **requires revisions before** it can be considered for acceptance |  |
| Paper requires **substantial revisions before** it can be considered |  |
| **Not acceptable** for publication |  |

**III. Comments to the Author [*note: this evaluation is confidential unless you expressly give permission here to release your name for discussion with the author*]**