4-29-1959

Fort Hays State University Faculty Senate Minutes, April 29, 1959

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Discussed, "Dead" week as practiced at Pacific Union College.
Discussed, Final Examination Schedule arrangement.
Discussed, Practice followed for figuring index for courses which are repeated.

Minutes of the meeting of the Faculty Senate, Wednesday, April 29, 1959, at 4:00 p.m., in the Dean's Office.

Members present: Mrs. Bogart, Dr. Craine, Mr. Friesner, Dr. B. Martin, Dr. J. Martin, Dr. Parish, Dr. Ray, Dr. Richardson, Dr. Tomasek and Dr. McCartney, Chairman

Members absent: Mr. Dalton, Dr. Coder

The meeting was called to order by the chairman, E. R. McCartney.

Copies of an item which appeared in the Intercollegiate Press, April 20, were sent to the Senate members previous to this meeting. This item dealt with a policy of the Pacific Union College recommending a "dead" week before examinations, and suggested such "an agreement for a 'Dead Week' can be made if:"

"1. Faculty members will agree to make no assignments other than those usually required throughout the quarter; they will give no examinations or major quizzes during the week.

"2. Students will plan no social events from the Saturday night one week before examination week until examinations are completed.

"3. Joint worships will not be called and group gatherings will be held to a minimum; the usual Saturday night programs not involving student responsibility would be available for those who did not wish to study."

This was discussed.

Final Examination Schedule: The arrangement of the final examinations was discussed. Students who have more than three examinations in one day should report it to the Dean's Office. Usually these are students who are repeating a course, or those who have an excess program, etc. At present there seems to be a minimum of these cases. It was stated that instructors who have large classes scheduled to be examined near the end of the examination period do not have time to grade the papers and report the grades to the Registrar's Office as requested. It was asked if five days could be given to the examination schedule. The real difficulty is at the end of the first semester when there is no break. In the spring with the one day break, it is much easier to get the papers graded, etc.

The practice followed regarding figuring the index for courses which are repeated was discussed briefly.

Probation: It was asked if the sophomore students should be allowed to enroll in a high-numbered course if they are on probation. Also, would the juniors at the beginning of the fall semester, 1959, be required to have a cumulative index of 1.00 as stated in our new probation regulation. It was the consensus that students would not have to meet this requirement in the fall of 1959.

The meeting adjourned at 5:00 p.m.

E. R. McCartney, Dean

S. V. Dalton, Secretary